



# **ASCE Seattle Section Board Meeting**

**September 2, 2020**

Prepared By:

Mari Otto  
ASCE Seattle Section Secretary

## ASCE SEATTLE SECTION - BOARD MEETING AGENDA

September 2, 2020, 10:00 - 11:15 PST

LOCATION: MS Teams Meeting

Use this link or the one on the appt:

[Join Microsoft Teams Meeting](#)

+1 253-666-9694 United States, Tacoma (Toll)

Conference ID: 562 118 696#

Item	Topic	Presenter	Time
1.	Call to Order	Henry	10:00 AM
2.	Housekeeping	Henry	
	Additions to and approval of agenda		
	Approval of the June meeting minutes		
3.	Old Business (5 minutes)		10:05 AM
	Review Action Items and Follow-ups	Mari	
4.	Board Reports (25 minutes)		10:15 AM
	Treasurer's Report (3 min)	Katie	
	Membership Update (3 min)	Homero	
	Standing Committees (3 min)	Mike H	
	Branch Report (3 min)	Tony	
	Technical Committee Report (5 min)	Mark	
	YMF Report (5 min)	Elyssa	
5.	New Business (25 minutes)		10:40 AM
	• Vote to Approve 2020-2021 Budget	Katie	
	• Region 8 News	Henry/Don	
	• Call for key committee positions	Henry	
	• Prep for Sept 16 Section Meeting	Henry	
	• October Program - Board Induction	Henry	
	• Open Topics	all	
6.	Review Action Items	Mari	11:05 AM
7.	Next Board Meeting - October	Henry	11:10 AM
8.	Adjourn	Henry	11:15 AM



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

September 2, 2020

ASCE Seattle Section Board Meeting

Meeting held over Teams; Call In Number: +1 253-666-9694 with Conference ID: 572 641 629#

### **Attendees:**

#### Voting Board Officers:

Eset Alemu - not present

Homero Flores Cervantes - calling in

Elyssa Dixon - calling in

Mike Harney - not present

Henry Haselton - calling in

Don Nguyen - not present

Tony Nguyen - not present

Mari Otto - calling in

Mark Rohrbach - calling in

Katie Sultani-Wright - calling in

#### Non-Voting Attendees:

Bobbie Gilmour - calling in

Shane Miller - calling in

Meeting minutes taken by Mari Otto.

Meeting called to order at 10:00 am by Henry. Katie seconds. Approved unanimously.

- MOTION to approve the agenda: Henry motions, Elyssa seconds, approved unanimously.
- June 2020 Meeting Minutes
  - MOTION to approve meeting minutes: Henry motions, Katie seconds. No discussion. Unanimously approved.



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

### Old Business

- Review Action Items and Follow-Ups Henry (in place of Mari)
  - **ACTION ITEM:** Katie to get the August budget meeting set up (first week of August). Send Katie budget requests by August 1. This is done.
  - **ACTION ITEM:** Elyssa will determine what YMF @seattleasce.org gmail accounts they need and will let Mari know so she can set them up. This is in progress.
  - **ACTION ITEM:** Henry to notify Don of the September President's and Governor's Forum, which is planned for September 13-14 in Ruston, Virginia (in-person meeting planned at this time). This is done.
  - **ACTION ITEM:** Homero will send a Doodle Poll for people to input on what dates work for the Planning Meeting, and will set up an agenda for the meeting. This is done.
  - **ACTION ITEM:** Katie will investigate alternative hosting for our email accounts so we can eliminate payments and channel those funds towards an ASCE Zoom account instead. This is continuing.
  - **ACTION ITEM:** Katie will sign up for an ASCE Zoom account. This is done.

### Board Reports

- Treasurer's Report Katie
  - See attached
  - MOTION to approve Treasurer's report by Katie. Henry seconds. Passed unanimously.
  - Discussion:
    - We did not have significant activity between June and now. We underspent our funds from last fiscal year, and are hoping to spend more on our members next year.
- Membership Report Homero
  - See attached.
  - Discussion: no discussion.
  - **ACTION ITEM:**
- Standing Committees Mike
  - No report this month.



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Discussion:
  - Richard Fernandez is leaving the Seattle area - and leaving the Legislative Committee chair position open. We need to find someone to take that position. Elyssa suggests reaching out to people who worked on the infrastructure report card. Bobbie will send Homero a list of the people who were involved.
  - There is also need for people to volunteer for the Diversity Committee. Homero is thinking about folks who would be interested.
- **ACTION ITEM:** Mark will reach out to Mark Kelling to ask if he would be interested in the Legislative Committee chair position.
  
- Branch Report Tony
  - See attached
  - Discussion: no discussion
  - **ACTION ITEM:**
  
- Technical Committee Report Mark
  - See attached.
  - Discussion:
    - Mark wants the technical committees to be included on the website - they are not currently on there. We should coordinate directly with Madison for website updates.
  - **ACTION ITEM:**
  
- YMF Report Elyssa
  - See attached
  - Discussion:
  - **ACTION ITEM:**



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

### New Business

- Vote to Approve 2020-2021 Budget Katie
  - Mark commented about the \$1000 grant budget item for students in British Columbia. Mark would rather support local groups. For example, students from St. Martins (they are supported by the Tacoma-Olympia section). However, the BC students are currently without sponsorship and will be hosting a regional conference in 2022. The budget proposes supporting these students for this purpose using our current surplus of funds.
    - Vote: Katie, Henry, Mari, Elyssa vote in support of the approving the grant. Mark votes against. Approved.
  - Vote for approving the 2020-2021 Budget. Approved unanimously.
- Region 8 News Henry
  - We are getting some funds back from National (unused funds from last year).
  - Our new governor for 2020-2021 will be Fausto Burreoul.
  - Henry and Elyssa did a presentation during the Region 8 Fall assembly.
  - Don is working with the Region to help modernize their processes.
- Call for key committee positions Henry
  - Legislative Committee Chair
  - Diversity Committee
  - Practitioner Advisors
  - House and Hospitality Co-Chair
- Preparation for Sept 16 Section meeting Henry
  - We have a speaker, an announcement in the newsletter, a Constant Contact invitation will go out today, zoom logistics are taken care of
  - We will announce that we are looking for Legislative Committee Chair and another House and Hospitality Co-Chair



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- October Program - Board Induction Henry
  - Henry and Homero have spoken with the program chairs to make sure that they are getting speakers. It will be a joint meeting with the EWRI.
  - Either Mark Lamer or Fausto Burruel will do the induction.
- Open Topics all

### Review Action Items

Mari

- **ACTION ITEM:** Katie will investigate alternative hosting for our email accounts so we can eliminate payments and channel those funds towards an ASCE Zoom account instead.
- **ACTION ITEM:** Mark will reach out to Mark Kelling to ask if he would be interested in the Legislative Committee chair position.
- **ACTION ITEM:** Mari will continue the update of the Duties and Procedures Manual.

**Next meeting** is in October, 2020 (time and date TBD).

### Adjourn

Meeting called to a close at 11:10am. MOTION to end meeting by Henry. Homero seconds. No discussion. Passed unanimously.



# **Treasurer's Report**

Prepared By: Katie Sultani-Wright  
ASCE Seattle Section Board Meeting  
September 2, 2020



Expenses														
Region 8 Dues	2,100.00	1,994.75	-	-	-	-	-	-	1,994.75	-	-	-	-	\$500 plus \$0.75/member
PSEC Dues	750.00	676.25	-	676.25	-	-	-	-	-	-	-	-	-	Based on membership
AELC Dues	8,000.00	8,000.00	-	-	-	8,000.00	-	-	-	-	-	-	-	Membership fee for primary and secondary delegate on AELC
Donation to Engineers Without Borders	1,000.00	-	-	-	-	-	-	-	-	-	-	-	-	Requested by Sierra Gawlowski
Donation to Rebuilding Together	3,000.00	3,000.00	-	-	-	-	-	-	3,000.00	-	-	-	-	Requested by Ross French
Monthly Dinner Meetings	17,000.00	5,780.37	34%	-	4,447.63	22.42	1,110.32	-	-	-	200.00	-	-	-
Oct 2019 Meeting		3,012.91		-	3,012.91	-	-	-	-	-	-	-	-	Mirabella
Nov 2019 Meeting		1,457.14		-	1,434.72	22.42	-	-	-	-	-	-	-	Mirabella + reimb DN for meeting activity supplies
Dec 2019 Meeting		-		-	-	-	-	-	-	-	-	-	-	Tacoma-Olympia hosting at Ramada Tukwila
Jan 2020 Meeting		1,110.32		-	-	-	1,110.32	-	-	-	-	-	-	Best Western Executive Inn
Feb 2020 Meeting		-		-	-	-	-	-	-	-	-	-	-	Geotech hosting at Best Western Executive Inn
Mar 2020 Meeting		-		-	-	-	-	-	-	-	-	-	-	CANCELLED DUE TO COVID-19; LOCEA will be on 10 June
Apr 2020 Meeting		200.00		-	-	-	-	-	-	-	-	-	-	CANCELLED DUE TO COVID-19
May 2020 Meeting		-		-	-	-	-	-	-	-	200.00	-	-	Virtual meeting, Microsoft Teams, no charge
June 2020 Meeting		-		-	-	-	-	-	-	-	-	-	-	Virtual meeting, Microsoft Teams, no charge
Communications Contractor	4,000.00	2,643.75	66%	687.50	243.75	212.50	206.25	300.00	250.00	231.25	193.75	231.25	87.50	\$25/hour for website maintenance, Constant Contact, newsletter
Website and Domain Fees	-	49.50		-	-	-	-	-	-	-	-	16.50	16.50	Zoom subscription
Student Chapter Grants	2,300.00	2,300.00		-	1,300.00	1,000.00	-	-	-	-	-	-	-	\$500 per chapter plus \$7/student member (\$1300 UW, \$1000 SU)
Conferences	6,035.00	2,771.82	46%	563.79	-	-	361.60	1,846.43	-	-	-	-	-	-
R8 Fall Assembly		845.00		-	261.39	-	-	-	-	-	-	-	-	1 attendee; Reno NV, Sept 5-7 2019
Presidents and Governors Forum		1,190.00		302.40	-	-	-	-	-	-	-	-	-	1 attendee; Reston, VA Sept 21-24 2019
ASCE Nat'l Conference		1,500.00		-	-	-	-	-	-	-	-	-	-	Miami, FL Oct 10-13 2019; no attendees this year; this is goal allocation for 2020-21 attendance.
R8-9 MRLC and R8 Winter Assembly		2,500.00		-	-	-	361.60	1,846.43	-	-	-	-	-	San Francisco, CA 2020
Awards	1,500.00	2,194.15		-	-	-	-	-	561.83	782.32	350.00	-	500.00	-
Student Competition														
UW 1st prize	300.00	300.00		-	-	-	-	-	-	-	300.00	-	-	Iman Haji: SENSOL Systems, Designing a Safer and Sustainable Crosswalk
SU 1st Prize	300.00	300.00		-	-	-	-	-	-	-	-	-	300.00	Foulk, Jenkins, Mandanas, Phung, Tseng
UW 2nd Prize	150.00	-		-	-	-	-	-	-	-	-	-	-	Alex Ilias: UW Steel Bridge - CONTACT COULD NOT BE MADE WITH RECIPIENT
SU 2nd prize	150.00	150.00		-	-	-	-	-	-	-	-	-	-	Banh, Farag, Hernandez, O'Gorman, Paulino
UW 3rd prize	50.00	50.00		-	-	-	-	-	-	-	50.00	-	-	Sofia Wilkinson & Jack Gregory: EWB UW Composting Toilets in Nicaragua
SU 3rd prize	50.00	50.00		-	-	-	-	-	-	-	-	-	50.00	Capuano, Elles, Mandaka, Way, Roderick
LOCEA	500.00	1,344.15		-	-	-	-	-	561.83	782.32	-	-	-	For award plaques. See detail of additional plaques to the right -->
Technical Committees	1,900.00	878.21	46%	248.79	44.92	-	-	534.10	-	-	-	-	-	50.40
Sustainability	1,100.00	654.41		248.79	-	-	-	405.62	-	-	-	-	-	5 happy hours, alternative energy presentation, 3 tours + \$390 for Green Apple Days
Water Resources	500.00	223.80		-	44.92	-	-	128.48	-	-	-	-	-	50.40
SEAW Liasion	-	-		-	-	-	-	-	-	-	-	-	-	Food for lunch meetings
Urban Development and Transportation	300.00	-		-	-	-	-	-	-	-	-	-	-	Estimate for happy hours
Standing Committees	3,075.00	370.84	12%	370.84	-	-	-	-	-	-	-	-	-	-
House & Hospitality	150.00	-		-	-	-	-	-	-	-	-	-	-	Gifts for speakers (typically ASCE Seattle pint glass)
University Advisory	-	-		-	-	-	-	-	-	-	-	-	-	Turn over to YMF
History & Heritage	425.00	-		-	-	-	-	-	-	-	-	-	-	Activities to support recognition of historic landmarks
Professional Practice	-	-		-	-	-	-	-	-	-	-	-	-	???
RH Thomson Scholarship	100.00	-		-	-	-	-	-	-	-	-	-	-	Food for committee meeting(s)
Membership	200.00	-		-	-	-	-	-	-	-	-	-	-	Initiatives to increase membership
K-12 Outreach	-	-		-	-	-	-	-	-	-	-	-	-	Turn over to YMF
Legislative	2,200.00	370.84		370.84	-	-	-	-	-	-	-	-	-	\$1250 fly-in; \$300 for 2 day trips to Olympia; \$250 for committee meeting; + \$400 for report card brochure
Programs	-	-		-	-	-	-	-	-	-	-	-	-	Speaker fees, if any
Report Card	-	-		-	-	-	-	-	-	-	-	-	-	No report card in 2019-20
Events	1,075.00	1,000.00	93%	-	-	-	-	1,000.00	-	-	-	-	-	-
Table at PSEC Awards Banquet	500.00	1,000.00		-	-	-	-	1,000.00	-	-	-	-	-	\$500 per table
Order of the Engineer Ceremony	-	-		-	-	-	-	-	-	-	-	-	-	Turn over to YMF
Technical Committee Leadership Meeting	250.00	-		-	-	-	-	-	-	-	-	-	-	Dir meet with chairs
Presidential Summit	125.00	-		-	-	-	-	-	-	-	-	-	-	Pres-Elect, Pres, and Imm Past Pres meet with resp. incoming officers
Summer Leadership Retreat	150.00	-		-	-	-	-	-	-	-	-	-	-	Set strategy and priorities for coming year
Budget Meeting	50.00	-		-	-	-	-	-	-	-	-	-	-	Review budget for coming year
Transfers	17,357.00	16,857.00		-	-	-	1,000.00	-	-	15,857.00	-	-	-	-
Kitsap Branch	500.00	-		-	-	-	-	-	-	-	-	-	-	-
North Branch	1,000.00	1,000.00		-	-	-	1,000.00	-	-	-	-	-	-	-
YMF	15,857.00	15,857.00		-	-	-	-	-	-	15,857.00	-	-	-	-
COPRI	400.00	-		-	-	-	-	-	-	-	-	-	-	-
Geotech Group	(400.00)	-		-	-	-	-	-	-	-	-	-	-	Geotech has offered \$400 to the Sustainability Committee. Sustainability has not yet accepted.
Board Authorized														
Bridging the Gender Divide Workshop	-	1,000.00		-	-	-	-	-	1,000.00	-	(1,000.00)	1,000.00	-	Nancy Watt workshop on 28 Jan 2020 - Paypal reversal; unclaimed. Will send check.
Office Supplies (inc. mailing, bank fees)	120.00	150.35	125%	-	-	-	-	-	-	-	-	10.00	-	140.35
Gifts for outgoing officers	100.00	36.00	36%	36.00	-	-	-	-	-	-	-	-	-	-
Total Expenses	69,312.00	49,702.99	72%	1,906.92	6,712.55	1,234.92	10,678.17	3,680.53	1,811.83	19,870.57	1,738.50	1,257.75	604.00	207.25
Net Income	(1,812.00)	15,723.79												

[illegible][illegible][illegible]

	2019-20	2020-21	
	Approved	Requested Requested By	Notes
<b>Income</b>			
<b>Section Dues</b>	<b>42,000.00</b>	42,000.00 KVS	Monthly disbursements from ASCE HQ
			Section Allotment Formula. An amount not to exceed seven percent (7%) of the Society's Membership Dues collected as of September 30 of the preceding fiscal year will be allocated to Sections based on their Assigned Section Members less Student Members. The Board of Direction shall determine this amount annually.; disbursed by ASCE HQ
<b>Society Allotment</b>	<b>11,500.00</b>	11,500.00 KVS	Plan all virtual. Virtual to end of 2020, then in person. 3 virtual 6 in person. (\$9000 in person estimate)
<b>Monthly Dinner Meetings</b>	<b>13,000.00</b>	9,000.00 KVS	
<b>Newsletter Ads</b>	<b>1,000.00</b>	1,000.00 KVS	
<b>Other</b>	-	1,003.49 KVS	See note about R8 dues
<b>Total Income</b>	<b>67,500.00</b>	<b>64,503.49</b>	
<b>Expenses</b>			
<b>Region 8 Dues</b>	<b>2,100.00</b>	2,100.00 KVS	\$500 plus \$0.75/member (Per DN 8/31/20, Section will receive \$1003.49 credit from R8 due to low activity during covid)
<b>PSEC Dues</b>	<b>750.00</b>	750.00 KVS	Based on membership
<b>AELC Dues</b>	<b>8,000.00</b>	8,000.00 KVS	Membership fee for primary and secondary delegate on AELC
<b>Activity with Engineers Without Borders</b>	<b>1,000.00</b>	1,000.00 HHH	Requested by Sierra Gawlowski
<b>Rebuilding Together House Sponsorship</b>	<b>3,000.00</b>	3,000.00 HHH	Requested by Ross French
			Plan all virtual. Virtual to end of 2020, then in person. 3 virtual 6 in person. (\$9000 in person estimate)
<b>Monthly Dinner Meetings</b>	<b>17,000.00</b>	11,300.00 KVS	
<b>Communications Contractor</b>	<b>4,000.00</b>	4,000.00 HHH	\$25/hour for website maintenance, Constant Contact, newsletter. Consider a raise (10%).
<b>Website and Domain Fees</b>	-	192.00 KVS	added \$16/month x 12 months for Zoom
<b>Student Chapter Grants</b>	<b>2,300.00</b>	3,300.00 HHH	\$500 per chapter plus \$7/student member (\$1800 UW, \$1500 SU).
<b>Grant to UBC</b>		1,000.00	One time grant to UBC. Henry to follow up with Mark Lamer re: future of UBC section affiliation
<b>Conferences</b>			
R8 Fall Assembly	845.00	0.00	virtual
Presidents and Governors Forum	1,190.00	0.00	virtual
ASCE Nat'l Conference	1,500.00	0.00	virtual, \$300 each
			pilot, may do other years. Sept 14-18. \$250 each. \$350 combined with nat'l conference.
ASCE V-tech Conference	-	1,050.00	Budget for 3 attendees.
R8-9 MRLC and R8 Winter Assembly	2,500.00	3,000.00	in person July, Anaheim, CA
<b>Awards</b>			
Student Competition			
UW 1st prize	300.00	500.00 HHH	
SU 1st Prize	300.00	500.00 HHH	
UW 2nd Prize	150.00	250.00 HHH	
SU 2nd prize	150.00	250.00 HHH	
UW 3rd prize	50.00	100.00 HHH	
SU 3rd prize	50.00	100.00 HHH	
LOCEA	500.00	500.00 HHH	Award plaques
<b>Technical Committees</b>			
Sustainability	1,100.00	1,100.00	5 happy hours, alternative energy presentation, 3 tours + \$390 for Green Apple Days
Water Resources	500.00	500.00	Food for lunch meetings
SEAW Liason	-	0.00	
Urban Development and Transportation	300.00	300.00	Estimate for happy hours
<b>Standing Committees</b>			
House & Hospitality	150.00	150.00	Gifts for speakers (typically ASCE Seattle pint glass)
History & Heritage	425.00	425.00	Activities to support recognition of historic landmarks
Professional Practice	-	0.00	???
RH Thomson Scholarship	100.00	100.00	Food for committee meeting(s)
Membership	200.00	200.00	Initiatives to increase membership; President-elect is chair.
			\$1250 fly-in; \$300 for 2 day trips to Olympia; \$250 for committee meeting, \$400 report card flyers
Legislative	2,200.00	2,200.00	
Programs	-	0.00	Ross Brazzale, Spencer Ambauen program chairs
Report Card	-	0.00	No report card in 2020-21
<b>Events</b>			
Table at PSEC Awards Banquet	500.00	500.00 HHH	\$500 per table
Technical Committee Leadership Meeting	250.00	250.00 HHH	Dir meet with chairs
Presidential Summit	125.00	125.00 HHH	Pres-Elect, Pres, and Imm Past Pres meet with resp. incoming officers
Summer Leadership Retreat	150.00	150.00 HHH	Set strategy and priorities for coming year
Budget Meeting	50.00	50.00 HHH	Review budget for coming year
<b>Transfers</b>			
Kitsap Branch	500.00	1,620.00 TN	Increased budget due to revitalizing Branch and more planned events
			No additional funding needed (surplus) due to decreased event costs 2019-2020 year due to COVID.
North Branch	1,000.00	0.00 TN	
YMF	15,857.00	15,167.00 YMF	\$8000 allocated for hosting WRYMC in 2024
COPRI	400.00	400.00 HHH	
			Geotech has offered \$400 to the Sustainability Committee. Sustainability has not yet accepted.
Geotech Group	(400.00)	0.00 HHH	
<b>Office Supplies (inc. mailing, bank fees)</b>	<b>120.00</b>	240.00 HHH	
<b>Gifts for outgoing officers</b>	<b>100.00</b>	100.00 HHH	
<b>Total Expenses</b>	<b>69,312.00</b>	<b>64,469.00</b>	
<b>Net Income</b>	<b>(1,812.00)</b>	<b>34.49</b>	



# **Membership Report**

Prepared By: Homero Flores-Cervantes  
ASCE Seattle Section Board Meeting  
September 2, 2020



## Membership Report

HOMERO FLORES - SEPTEMBER 2020

### New Members

Based on the new information from the ASCE national database, downloaded on September 2, 2020: 17 new members have enrolled with the Seattle Section in June, July and August. The enrolled members are: 9 new student, 1 new regular members, 6 new associate members, and 1 new affiliate members. Five of these are younger members. New members are shown in *Table 1*.

**Table 1 - New Members**

First Name	Last Name
Mark	Beggs
Valorie	Meischke
Jeffrey	Whaley
Emiko	Cook
Blake	Biethman
Thomas	Walters
Jessica	Steigerwald
Quinn	Mackenzie
John	Dougherty
Erik	Johnson
Jamie	Chi
Mari-Karoliina	Winkler
Ryan	Sands
Cheikh	Ndiaye
Sydney	Schroeder
Benneth John	Sison
Daniel	Kim

First Name	Last Name



## Membership Report

HOMERO FLORES - SEPTEMBER 2020

### Membership

At the end of August 2020, the Seattle Section and Branches has 2,219 members (Seattle 1,970, North Branch 126, and Kitsap Branch 123, and unaffiliated 0). There are 481 YMF members now. **Figure 1** illustrates the breakout of Seattle Section membership by Section and Branch. **Table 2** shows a breakdown of members per Branch for the past 12 months of available data. **Figure 2** illustrates Seattle Section membership trends since 2010.

The membership database received from ASCE headquarters had 11 duplicates this month. This is because some members pay dues in a branch and Seattle.



## Membership Report

HOMERO FLORES - SEPTEMBER 2020

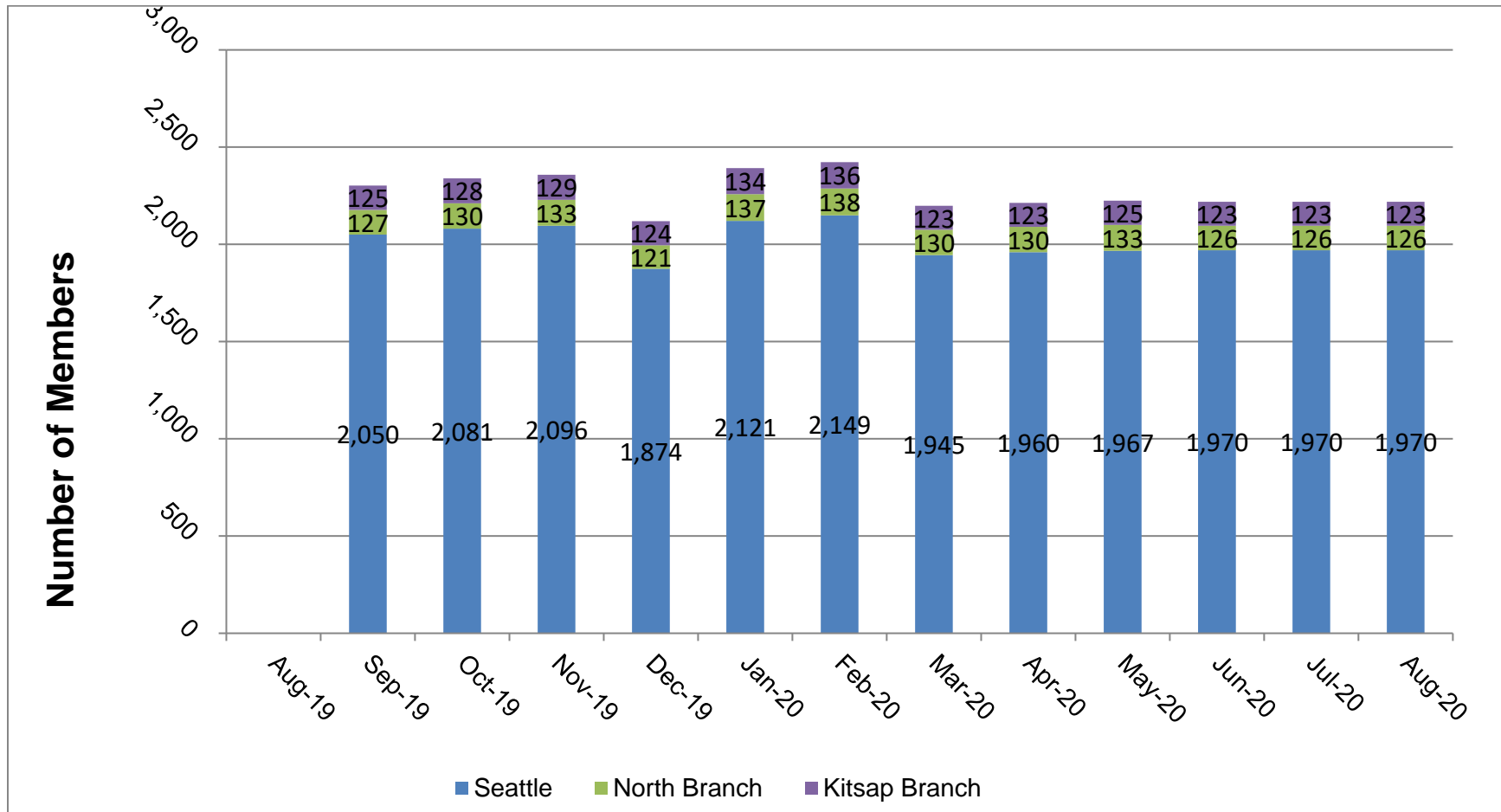


Figure 1. Membership by Month for Past Twelve Months of Available Data



## Membership Report

HOMERO FLORES - SEPTEMBER 2020

**Table 2. Membership Detail for Past Twelve Months of Available Data**

Date	Mar-20	Apr-20	May-20	Jun-20	Jul-20	Aug-20
Seattle	1,945	1,960	1,967	1,970	1,970	1,970
BoeingBranch	0	0	0	0	0	0
North Branch	130	130	133	126	126	126
Kitsap Branch	123	123	125	123	123	123
<b>Total</b>	2,198	2,213	2,225	2,219	2,219	2,219
Month to Month	-225	15	12	-6	0	0
Year to Year	-17	13	-33	-53	-62	-68

Date	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20
Seattle		2,050	2,081	2,096	1,874	2,121	2,149
Boeing Branch		0	0	0	0	0	0
North Branch		127	130	133	121	137	138
Kitsap Branch		125	128	129	124	134	136
<b>Total</b>	2,287	2,304	2,341	2,360	2,121	2,393	2,423
Month to Month	6	17	37	19	-239	272	30
Year to Year	-41	16	28	10	-243	39	71





## Membership Report

HOMERO FLORES - SEPTEMBER 2020

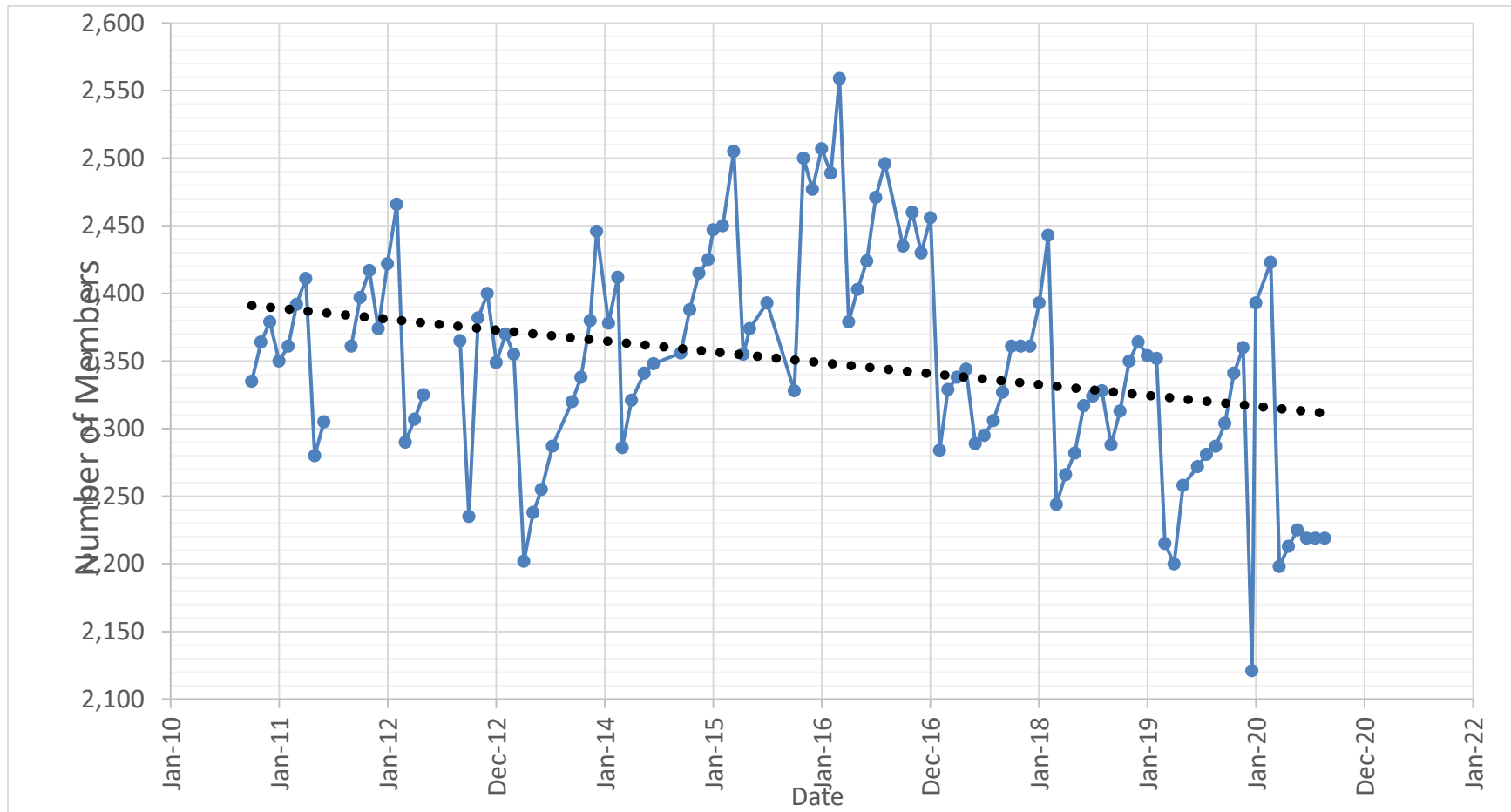


Figure 2. Membership since 2010





# **Standing Committees Report**

No report this month  
ASCE Seattle Section Board Meeting  
September 2, 2020



# **Branch Report**

Prepared By: Tony Nguyen  
ASCE Seattle Section Board Meeting  
September 2, 2020

**North Branch-Dawn Greenwood-Summarized by Tony Nguyen**

## Past Events

- No events held during summer. COVID-19.

## Future Events

- TBD

**Kitsap Branch-Justin Nodolf-Summarized by Tony Nguyen**

## Past Events

- No Updates

## Future Events

- TBD



# **Technical Committees Report**

Prepared By: Mark Rohrbach  
ASCE Seattle Section Board Meeting  
September 2, 2020

# Director of Technical Committees' Late Summer Update

## Technical Committee Officers (2020/2021 season)

### ASCE Water Resources

Co-lead #1 - Michelle Kinsey: [Michelle.Kinsey@jacobs.com](mailto:Michelle.Kinsey@jacobs.com) – same as last year

Co-lead #2 - Ayman Alafifi: [aalafifi@brwnald.com](mailto:aalafifi@brwnald.com) – same as last year

### WA Safe

Ross Brazzale: [ross.brazzale@gmail.com](mailto:ross.brazzale@gmail.com) – same as last year

### COPRI Committee

Chair – Trevor Lighty: [trevor.lighty@kpff.com](mailto:trevor.lighty@kpff.com) – same as last year

Past Chair – Younes Nouri: email requested not yet provided – same as last year

Treasurer – Ruta Ikauniece: email requested not yet provided – same as last year

### Geotechnical Group

President - Dustin R Taylor: [dustin.r.taylor@outlook.com](mailto:dustin.r.taylor@outlook.com)

President-Elect - Carson Cheung: [carsoncheunghk@outlook.com](mailto:carsoncheunghk@outlook.com)

Education Chair - Soheil Kalmazare: [SKalmazare@condon-johnson.com](mailto:SKalmazare@condon-johnson.com)

Education Co-Chair - Alex Baird: [AJB@shanwil.com](mailto:AJB@shanwil.com)

Secretary - Nathan Jones: [nathan.jones@hartcrowser.com](mailto:nathan.jones@hartcrowser.com)

Treasurer - Ryan Thorne: [rthorne@condon-johnson.com](mailto:rthorne@condon-johnson.com)

Membership Chair - Ty Jahn: [tjahn@condon-johnson.com](mailto:tjahn@condon-johnson.com)

Public Relations Chair - Feng Li: [feng\\_li@golder.com](mailto:feng_li@golder.com)

Webmaster Chair - Genevieve N. Sasaki: email requested not yet provided

Historian - Frank Pita: [frank@fwpitaconsulting.com](mailto:frank@fwpitaconsulting.com)

### Sustainability Committee

- Chair - Don Nguyen: [shynguy@gmail.com](mailto:shynguy@gmail.com) / [don.nguyen1@hdrinc.com](mailto:don.nguyen1@hdrinc.com)
- Vice Chair - Morgan Sanger: [mds@shanwil.com](mailto:mds@shanwil.com) (new to the group)
- Education Outreach - Bethy Clark: email requested not yet provided – same as last year
- Event Coordinator - Mike Scott: [mikel.scott@oldcastle.com](mailto:mikel.scott@oldcastle.com) – same as last year
- Communications - Amanda Schweickert: [amanda.schweickert@wsp.com](mailto:amanda.schweickert@wsp.com) – same as last year
- Stakeholder Outreach - Steve Hannan: [sjhannan@comcast.net](mailto:sjhannan@comcast.net) – same as last year / position to be removed
- Professional Development - Wendy Oresik: [wendy.ls.oresik@gmail.com](mailto:wendy.ls.oresik@gmail.com) – same as last year

**Director's Comment:** The various technical committees have their own methods for determining succession and the timing of the transition. I recommend, Section and National respect the succession protocols and adapt expectations accordingly.

## Mission and Vision Statements for Technical Committees

### ASCE Water Resources

None, but the website says: “The purpose of this committee is to create an active forum where members can engage in the local water engineering community. This is achieved by providing opportunities to attend informational presentations that highlight local water resource projects, issues, methods, and products. The Water Resources Committee also provides a venue for water resources professionals in the Seattle area to become acquainted, socialize, and exchange ideas.”

Goals for the 2019-2020 year were set in an unofficial, internal document, but there is no formal growth/sustainment plan.

### WA Safe

None

### COPRI Committee

None

### Geotechnical Group

**Mission:** To advance geotechnical practice in the Puget Sound Region by providing leadership on public issues, sharing professional experience, and promoting education.

**Vision for 2020 – (created 20 years ago):** Enhancing collaboration among groups serving our profession by seeking and being responsive to member feedback, maintaining and improving the group’s website and seeking and improving joint activities with affiliated organizations. We also plan to continue with improving organization and day-to-day operations of the group to facilitate information sharing and informed decisions based on the current budget and past data.

### Sustainability Committee

**Mission:** Build a community of local civil engineers, planners, facility owners, and students to share sustainable practices. We promote sustainable development principles through outreach activities, collaboration with others, and professional development.

**Vision:** Sustainable infrastructure for all people and the environment.

**Director’s Comment:** Most of the technical committees do not have an action plan to get from where they are to where they want to be.

## **Definitions of Success for 2020 for Technical Committees**

### **ASCE Water Resources**

- Retaining existing members and continuing to have engaged audience at our monthly lunches
- Diversify our pool of speakers to attract more attendance from colleges and government agencies
- Smooth transition of chapter leadership

### **WA Safe**

Development of online training – most operations on hold pending end of pandemic

### **COPRI Committee**

None

### **Geotechnical Group**

According to the Group's president, "I'll consider it a success if we can engage the typical crowd virtually as well as engage more young engineers and new members while continuing to provide value during the pandemic through technical presentations and networking. I will also gauge it a success if I can get this board passionate about the future of the geotechnical group and mentor newer board members into learning how the group operates and to take on more responsibilities."

### **Sustainability Committee**

None – Was discussed at the leadership transition meeting.

**Responses to the question: “Is there any support you would like, or would have liked, from me or from Section?” from Technical Committees**

**ASCE Water Resources**

You were very helpful this year when I reached out with questions regarding our listserv issues, thanks!

**WA Safe**

N / A

**COPRI Committee**

No Answer

**Geotechnical Group**

We have the Zoom account information which has been helpful to organize meetings in this new atmosphere. I also think keeping the communication strong to implement a strong topic for our shared meeting in February would also be helpful.

**Sustainability Committee**

No Answer



# Director of Technical Committee's Goals for 2020

1. Help very small groups by facilitating coordination of joint meetings with other stronger technical groups (even if not ASCE groups) where the strong group does the work:
  - a. For 2020 this will be planning – few actual meetings likely,
  - b. Requires the smaller technical committees to know and share the email addresses of their members.
2. Understand the membership count of the various technical committees:
  - a. Total members,
    - i. Checked for redundancy?
    - ii. Checked for bounce backs?
  - b. Active members,
  - c. Membership requirements, if any.
3. Develop an opinion for 2021/2022 budgets.
4. Help strengthen Water Resources and COPRI Committee leadership.
5. Sustainability Committee
  - i. Has the greatest potential to grow and take a leadership position, if they want to. They may be happy with continued small individual tasks – which is fine.
  - b. Need to define “Sustainability” in an ASCE context and in a lay-person context.
    - i. What makes a project “sustainable”?
  - c. Huge impact and growth potential if they were to team with other industry players.
    - i. Example - Soilcrete – thus far no interest.



# **Younger Members Forum Report**

Prepared By: Elyssa Dixon  
ASCE Seattle Section Board Meeting  
September 2, 2020

---

**Date:** Wednesday September 2, 2020  
**Prepared by:** Elyssa Dixon, YMF Board Representative

---

#### Past Events

Date	Event	No of YMs
June 12	Virtual Panel with UW	
June 18	Virtual Happy Hour	
June 30	Virtual Happy Hour	
July-August	FE Review Sessions with Students	2 per session

#### Upcoming Events

Date	Event
Winter	Supercharge Your Career
TBD - Postponed	Executive Forum at Museum of Flight

#### Section Engagement

- Adding gmail accounts for YMF - emailed Mari and Madison
- Increase participation in K-12, volunteer, and university events

#### Other YM Updates

- New board selected
- Setting up Foundation
- Positioning to host WRYMC 2024 - will be voting at October meeting