



ASCE Seattle Section Board Meeting

October 7, 2020

Prepared By:

Mari Otto
ASCE Seattle Section Secretary

ASCE SEATTLE SECTION - BOARD MEETING AGENDA

October 7, 2020, 4:30 - 6:PM PDT

LOCATION: [Zoom](#)

Meeting ID: 535 740 7272

One tap mobile

+12532158782,,5357407272# US (Tacoma)

Item	Topic	Presenter	Time
1.	Call to Order	Homero	4:30 PM
2.	Housekeeping	Homero	
	Additions to and approval of agenda		
	Approval of the September meeting minutes		
3.	Old Business (5 minutes)		4:35 PM
	Review Action Items and Follow-ups	Mari	
4.	Board Reports (25 minutes)		4:45 PM
	Treasurer's Report (3 min)	Katie	
	Membership Update (3 min)	Don	
	Standing Committees (3 min)	Homero	
	Branch Report (3 min)	Tony	
	Technical Committee Report (5 min)	Homero	
	YMF Report (5 min)	Rom	
5.	New Business (30 minutes)		5:10 PM
	• Leadership Roster form for Society/chart	Homero/Henry/Don/Mari	
	• Call for Directors/key committee positions	Homero	
	• Prep for Nov 12 Section Meeting (rooms?)	Homero/Rom	
	• November Program - Board Induction	Homero/Rom	
	• SEFW (SEAW foundation?) partnership	Homero/Ed	
	• How to engage members/social media	Don/Madison	
	• Section calendars	Homero/Mari/Madison	
	• Best Section/Branch practices (Webinar)	Homero	
	• Entrepreneurship Workshop	Henry/YMF	
	• Open Topics	all	
6.	Review Action Items	Mari	5:40 PM
7.	Next Board Meeting - November	Homero	5:45 PM
8.	Adjourn	Homero	5:50 PM



ASCE SEATTLE SECTION - BOARD MEETING MINUTES

October 7, 2020

ASCE Seattle Section Board Meeting

Meeting held over Zoom <https://zoom.us/j/5357407272>

Attendees:

Voting Board Officers:

Homero Flores Cervantes - calling in

Henry Haselton - calling in

Don Nguyen - not present

Mari Otto - calling in

Katie Sultani-Wright - calling in

Cal Bearman (Interim Director of Standing Committees) - calling in

Romulos Ragudos, Jr - calling in

Non-Voting Attendees:

Ross Brazzale

Ed Huston

Spencer Ambauen

Meeting minutes taken by Mari Otto.

Meeting called to order at 4:34 pm by Homero. Mari seconds. Approved unanimously.

- MOTION to approve the agenda: Homero motions, Mari seconds, approved unanimously.
- September 2020 Meeting Minutes
 - MOTION to approve meeting minutes: Homero motions, Mari seconds. No discussion. Unanimously approved.



ASCE SEATTLE SECTION - BOARD MEETING MINUTES

Old Business

- Review Action Items and Follow-Ups Mari
 - **ACTION ITEM:** Katie will investigate alternative hosting for our email accounts so we can eliminate payments and channel those funds towards an ASCE Zoom account instead.
 - In progress with Madison.
 - **ACTION ITEM:** Mark will reach out to Mark Kelling to ask if he would be interested in the Legislative Committee chair position.
 - We are still looking for someone. Henry suggests looking for more options.
 - **ACTION ITEM:** Mari will continue the update of the Duties and Procedures Manual.
 - In progress.

Board Reports

- Treasurer's Report Katie
 - See attached
 - MOTION to approve Treasurer's report by Katie. Henry seconds. Passed unanimously.
 - Discussion:
 - We are paying about \$60/month so that we can have more meeting participants than the \$16/month version offers (100 people max). We should keep an eye on the number of participants we have per meeting. If we start seeing much less than 100 participants, we should consider downgrading back to the \$16/month version.
- Membership Report Don
 - See attached.
 - Discussion:
 - Don and the YMF have sent out a membership survey and are trying to increase our social media presence. Please fill out the survey and send to your network.
 - **ACTION ITEM:** none



ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Standing Committees Cal Bearman (Interim Director of Standing Committees)
 - No report this month.
 - Discussion:
 - Mike Harney has stepped down from this position. Cal Bearman is stepping into this position. MOTION to approve Cal as the Interim Director of Standing committees by Homero. Romulos seconds. Approved unanimously.
 - Richard Fernandez is leaving the Seattle area and leaving the Legislative Committee chair position open. We need to find someone to take that position. Elyssa suggests reaching out to people who worked on the infrastructure report card. Bobbie Gilmour (ASCE YMF President) can send Homero a list of the people who were involved.
 - There is also need for people to volunteer for the Diversity Committee. Homero is thinking about folks who would be interested.
 - **ACTION ITEM:** Mari will connect Cal with the Standing Committee Chair email account and Legislative Chair email account (while that position is open).
- Branch Report Homero (in place of Tony)
 - See attached
 - Discussion: no discussion
 - **ACTION ITEM:** none
- Technical Committee Report Homero (Director position is OPEN)
 - No report this month.
 - Discussion:
 - We are still looking for a director to step into this position. Homero will be reaching out to Pedro Arduino.



ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Don (who is also the Sustainability Chair) reports that their committee will aim to hold monthly presentations on different civil engineering topics.
- Ross Brazzale on WASafe: WASafe is a disaster preparedness response program. You go through a training and register to be a volunteer in the event of disaster. The last training happened in March 2020 before the covid shut-down. In-person trainings are not happening. Virtual trainings are in the works, but not anticipated to be ready until Q1-Q2 of 2021. Ross's role as the WASafe coordinator was originally to get as many ASCE members to sign up for trainings as possible. Ross is looking to get people to take regional virtual training and looking for someone to step up at a higher level of involvement within WASafe. Ross will look into the ASCE roster to see how many ASCE members are signed up currently as WASafe volunteers. Ross and Don (Membership Chair) will work together to put this list together.
 - **ACTION ITEM:** Mari will connect Homero to the Director of Technical Committees email while this position is open.
- YMF Report Romulos
 - See attached
 - Discussion: The YMF has recently transitioned to the 2020-2021 board.
 - **ACTION ITEM:** Homero suggests double checking that all the YMF board leaders are current on their membership.

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

New Business

<ul style="list-style-type: none"> ● Leadership Roster form for Society/chart <ul style="list-style-type: none"> ○ We have updated the Section organization chart for 2020-2021. It is saved here. ○ We have a few open positions to fill ○ Romulos has some requested changes to the organization chart. Mari/Homero will update. 	Homero/Henry/Don/Mari
<ul style="list-style-type: none"> ● Call for Directors/key committee positions <ul style="list-style-type: none"> ○ Cal is now the Director of Standing Committees ○ Director of Technical Committees is open ○ We need a AELC Representative/Legislative Chair 	Homero
<ul style="list-style-type: none"> ● Prep for Nov 12 Section Meeting (rooms?) <ul style="list-style-type: none"> ○ We have the ability to set up breakout rooms in Zoom. We could potentially set up these rooms with themes/topics at the end of meetings for continued mingling after meetings. ○ ACTION ITEM: Homero will discuss logistics of setting up Zoom breakout rooms with the House and Hospitality chair. ○ We need to send speaker bio and meeting details to Madison by October 20 for inclusion in the monthly newsletter. Send to: communications@seattleasce.org ○ The November meeting will be Wayne Chang (YMF) presenting on his civil engineering support within Doctor's Without Borders 	Homero/Rom
<ul style="list-style-type: none"> ● November Program - Board Induction <ul style="list-style-type: none"> ○ Fausto Burreul will do the board induction 	Homero/Rom
<ul style="list-style-type: none"> ● SEFW (SEAW foundation) partnership <ul style="list-style-type: none"> ○ SEFW would like us to partner with them and advertise their upcoming event on the history of 	Homero/Ed

ASCE SEATTLE SECTION - BOARD MEETING MINUTES

<p>innovative bridges in Washington in our newsletter and on our website. In return, they will include ASCE's logo on their meeting slides.</p>	
<ul style="list-style-type: none"> How to engage members/social media <ul style="list-style-type: none"> We are going to be mainly virtual this year, so Don and Madison would like to be more present on social media. They will look at events, similar to the paper structures event from April. They will look at regular posts about each of our committees so people can gain familiarity with our committees. ACTION ITEM: The recent post on the membership survey on LinkedIn is not shareable. Don will look further into making sure the links are shareable. 	Don/Madison
<ul style="list-style-type: none"> Section calendars <ul style="list-style-type: none"> Homero would like to have a central Google Calendar for all events for the year - including ASCE section meetings, YMF meetings and events, technical committees, scholarship deadlines, etc. We can consider setting up a separate calendar account as a new @seattleasce account or using the President's calendar. Romulos will reach out to some of the YMF members who are proficient with Google Calendar to see if they have tips. 	Homero/Mari/Madison
<ul style="list-style-type: none"> Best Section/Branch practices (Webinar) <ul style="list-style-type: none"> This is an upcoming webinar. Homero will send out the link to us if we want to participate. 	Homero



ASCE SEATTLE SECTION - BOARD MEETING MINUTES

<ul style="list-style-type: none">○ Romulos would like to do a little more research on this person before ASCE commits to advertising his events.	
<ul style="list-style-type: none">● Entrepreneurship Workshop<ul style="list-style-type: none">○ There is a free workshop provided by Mark Wainwright (Wainwright consulting) coming up about improving as a consultant/business developer.○ Henry has volunteered to be the liaison between ASCE members and Mark.○ This event would be open to all, but is generally more tailored for project managers/senior people than YMF members.	Henry/YMF
<ul style="list-style-type: none">● Open Topics	all



ASCE SEATTLE SECTION - BOARD MEETING MINUTES

Review Action Items

Mari

- **ACTION ITEM:** Mari will connect Cal with the Standing Committee Chair email account and Legislative Chair email account (while that position is open).
- **ACTION ITEM:** Mari will connect Homero to the Director of Technical Committees email while this position is open.
- **ACTION ITEM:** Homero suggests double checking that all the YMF board leaders are current on their membership.
- **ACTION ITEM:** Homero will discuss logistics of setting up Zoom breakout rooms with the YMF, Program chairs, and House and Hospitality chair.
- **ACTION ITEM:** The recent post on the membership survey on LinkedIn is not shareable. Don will look further into making sure the links are shareable.
- **ACTION ITEM:** This action item is for the entire board. We need to put effort into finding someone to fill the open director/committee positions: Director of Technical Committees, AELC Representative/Legislative Chair (these are currently combined positions, but can be split among two people).
- **ACTION ITEM:** Katie and Homero need to get Madison's contract signed for this year.

Next meeting is on November 4, 2020 from 4:30pm to 6:00pm, and will be held over Zoom.

Adjourn

Meeting called to a close at 6:05 pm. MOTION to end meeting by Homero. Romulos seconds. No discussion. Passed unanimously.



Treasurer's Report

Prepared By: Katie Sultani-Wright
ASCE Seattle Section Board Meeting
October 7, 2020

	2019-20	2019-20		October	November	December	January	February	March	April	May	June	July	August	September	
	Approved	YTD	%	10/1-31/2019	11/1-30/2019	12/1-31/2019	1/1-31/2020	2/1-29/2020	3/1-31/2020	4/1-30/2020	5/1-31/2020	6/1-30/2020	7/1-31/2020	8/1-31/2020	9/1-30/2020	Notes
Income																
Section Dues	42,000.00	45,015.37	107%	8,186.63	5,790.00	3,385.04	14,324.96	5,515.00	2,563.76	1,249.15	1,570.00	1,162.49	693.32	300.00	275.00	Monthly disbursements from ASCE HQ.
Society Allotment	11,500.00	11,780.89	102%	-	-	-	-	11,780.89	-	-	-	-	-	-	-	Section Allotment Formula. An amount not to exceed seven percent (7%) of the Society's Membership Du.
Monthly Dinner Meetings	13,000.00	4,864.68	37%	2,568.51	1,194.24	300.78	801.15	-	-	-	-	-	-	-	-	Health Ward, Insights for Project Delivery: The Ship Canal Water Quality Project
Oct 2019 Meeting	-	2,568.51	-	-	-	-	-	-	-	-	-	-	-	-	-	Ulysses Dean, Learning from Younger Members, Communication Styles
Nov 2019 Meeting	-	-	-	-	1,194.24	-	-	-	-	-	-	-	-	-	-	Joint Tac/Qty: Fred Nelson, Ohio Landside
Dec 2019 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	CW Webster: Legislative Issues and ALEC
Jan 2020 Meeting	-	1,101.93	-	-	-	-	-	-	-	-	-	-	-	-	-	Joint Geotech: Willie M. Nectomish, PE, The Application of Drilled Displacement Elements for Liquefaction V.
Feb 2020 Meeting	-	-	-	-	-	300.78	801.15	-	-	-	-	-	-	-	-	CANCELLED DUE TO COVID-19: LOCEA will be on 10 June
Mar 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	CANCELLED DUE TO COVID-19
Apr 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	CANCELLED DUE TO COVID-19
May 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Student presentations and life member awards
June 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	LOCEA awards and scholarships
Newletter Ads	1,000.00	1,279.53	128%	146.59	73.05	294.15	-	369.15	75.00	-	-	146.10	-	175.00	-	-
Other	-	2,762.29	-	969.30	-	92.99	-	500.00	500.00	200.00	-	300.00	-	-	-	-
Total Income	67,500.00	65,701.78	97%	11,870.54	7,057.29	4,072.96	15,126.13	18,165.04	3,136.76	1,449.15	1,770.00	1,608.59	693.32	475.00	275.00	

Expenses																
Region 8 Dues	2,100.00	1,994.75	-	-	-	-	-	-	-	-	1,994.75	-	-	-	-	\$500 plus \$0.75/member
PRC Dues	750.00	676.25	-	-	676.25	-	-	-	-	-	-	-	-	-	-	Based on membership
ALEC Dues	8,000.00	8,000.00	-	-	-	-	8,000.00	-	-	-	-	-	-	-	-	Membership fee for primary and secondary delegate on ALEC
Donation to Engineers Without Borders	1,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Requested by Sierra Gawlowski
Donation to Rebuilding Together	3,000.00	3,000.00	-	-	-	-	-	-	-	3,000.00	-	-	-	-	-	Requested by Ross French
Monthly Dinner Meetings	17,000.00	5,780.37	34%	-	4,447.63	22.42	1,110.32	-	-	-	200.00	-	-	-	-	Mirabella
Oct 2019 Meeting	-	3,012.91	-	-	3,012.91	-	-	-	-	-	-	-	-	-	-	Mirabella
Nov 2019 Meeting	-	1,457.14	-	-	1,434.72	22.42	-	-	-	-	-	-	-	-	-	Mirabella + reimb DN for meeting activity supplies
Dec 2019 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Tacoma-Olympia hosting at Ramada Tukwila
Jan 2020 Meeting	-	1,110.32	-	-	-	-	1,110.32	-	-	-	-	-	-	-	-	Best Western Executive Inn
Feb 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Geotech hosting at Best Western Executive Inn
Mar 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	CANCELLED DUE TO COVID-19; LOCEA will be on 10 June
Apr 2020 Meeting	-	200.00	-	-	-	-	-	-	-	-	200.00	-	-	-	-	CANCELLED DUE TO COVID-19
May 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Virtual meeting, Microsoft Teams, no charge
June 2020 Meeting	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Virtual meeting, Microsoft Teams, no charge
Communications Contractor	4,000.00	2,743.75	69%	687.50	243.75	212.50	206.25	300.00	250.00	231.25	193.75	231.25	87.50	-	100.00	25% hour for website maintenance, Constant Contact, newsletter
Website and Domain Fees	-	108.20	-	-	-	-	-	-	-	-	-	16.50	16.50	16.50	58.70	Zoom subscription
Student Chapter Grants	2,300.00	2,300.00	-	-	1,300.00	1,000.00	-	-	-	-	-	-	-	-	-	\$500 per chapter plus \$7/student member (\$1800 UW, \$1000 SU)
Conferences	6,035.00	2,771.82	46%	563.79	-	-	361.60	1,846.43	-	-	-	-	-	-	-	Attendee: Rana M. Sept 5-7 2019
RS Fall Assembly	845.00	261.39	-	-	261.39	-	-	-	-	-	-	-	-	-	-	Attendee: Reston, VA Sept 21-24 2019
Presidents and Governors Forum	1,190.00	302.40	-	-	302.40	-	-	-	-	-	-	-	-	-	-	Attendee: Miami, FL Oct 10-13 2019; no attendees this year; this is goal allocation for 2020-21 attendance.
ASCE Nat'l Conference	1,500.00	2,208.03	-	-	-	-	-	-	-	-	-	-	-	-	-	San Francisco, CA 2020
RB-9 WRLC and RB 8 Winter Assembly	2,500.00	-	-	-	-	-	361.60	1,846.43	-	-	-	-	-	-	-	-
Awards	1,500.00	2,194.15	-	-	-	-	-	-	561.83	782.32	350.00	-	500.00	-	-	-
Student Competition	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
UW 1st prize	300.00	300.00	-	-	-	-	-	-	-	-	300.00	-	-	-	-	Iran Haji: SENSOL Systems, Designing a Safer and Sustainable Crosswalk
SU 1st Prize	300.00	300.00	-	-	-	-	-	-	-	-	-	-	300.00	-	-	Fouly, Jenkins, Mandanas, Phung, Tseng
UW 2nd Prize	150.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Alex Ilias: UW Steel Bridge - CONTACT COULD NOT BE MADE WITH RECIPIENT
SU 2nd prize	150.00	150.00	-	-	-	-	-	-	-	-	-	-	150.00	-	-	Bank, Yang, Hernandez, O'Gorman, Padino
UW 3rd prize	50.00	50.00	-	-	-	-	-	-	-	-	50.00	-	-	-	-	Saffa Wilkinson & Jack Gregory: EWB UW Composting Toilets in Nicaragua
SU 3rd prize	50.00	50.00	-	-	-	-	-	-	-	-	-	-	50.00	-	-	Capuano, Elies, Mandala, Way, Roderick
LOCEA	50.00	1,344.15	-	-	-	-	-	-	561.83	782.32	-	-	-	-	-	For award plaques. See detail of additional plaques to the right ->
Technical Committees	1,900.00	878.21	46%	248.79	44.92	-	534.10	-	-	-	-	-	50.40	-	-	5 happy hours, alternative energy presentation, 3 hours + \$390 for Green Apple Days
Sustainability	1,100.00	654.41	-	248.79	-	-	405.62	-	-	-	-	-	-	-	-	Food for lunch meetings
Water Resources	500.00	223.80	-	-	44.92	-	128.48	-	-	-	-	-	50.40	-	-	Estimate for happy hours
SEAW Lison	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Urban Development and Transportation	300.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Standing Committees	3,075.00	570.84	19%	370.84	-	-	-	-	-	-	-	-	-	-	200.00	-
House & Hospitality	150.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Gifts for speakers (typically ASCE Seattle print glass)
University Advisory	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Turn over to YMF
History & Heritage	425.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Activities to support recognition of historic landmarks
Professional Practice	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	???
Rt Thomson Scholarship	100.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Food for committee meeting(s)
Membership	200.00	200.00	-	-	-	-	-	-	-	-	-	-	-	-	200.00	Initiative to increase membership
K-12 Outreach	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Turn over to YMF
Legislative	2,200.00	370.84	370.84	-	-	-	-	-	-	-	-	-	-	-	-	\$1,250 fly in; \$300 for 2 day trips to Olympia; \$250 for committee meeting; + \$400 for report card brochure
Programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Speaker fees, if any
Report Card	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	No report card in 2019-20
Events	1,075.00	1,000.00	93%	-	-	-	1,000.00	-	-	-	-	-	-	-	-	-
Table at PEEC Awards Banquet	500.00	1,000.00	-	-	-	-	1,000.00	-	-	-	-	-	-	-	-	\$500 per table
Order of the Engineer Ceremony	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Turn over to YMF
Technical Committee Leadership Meeting	250.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	2hr meet with chairs
Presidential Summit	125.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Pres. Elec. Pres. and imm Past Pres meet with resp. Incoming officers
Summer Leadership Retreat	150.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Set strategy and priorities for coming year
Budget Meeting	50.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Review budget for coming year
Transfers	17,357.00	16,857.00	-	-	-	-	1,000.00	-	-	15,857.00	-	-	-	-	-	-
Kitsap Branch	500.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
North Branch	1,000.00	1,000.00	-	-	-	-	1,000.00	-	-	-	-	-	-	-	-	-
YMF	13,857.00	13,857.00	-	-	-	-	-	-	-	15,857.00	-	-	-	-	-	-
COPRI	400.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Geotech Group	(400.00)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	Geotech has offered \$400 to the Sustainability Committee. Sustainability has not yet accepted.
Board Authorized	-	1,000.00	-	-	-	-	-	-	1,000.00	-	(1,000.00)	1,000.00	-	-	-	Nancy Watt workshop on 28 Jan 2020 - Paypal reversal; unclaimed. Will send check.
Office Supplies (inc. mailing, bank fees)	120.00	161.53	135%	-	-	-	-	-	-	-	-	10.00	-	140.35	11.18	-
Gifts for outgoing officers	100.00	36.00	36%	36.00	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	69,312.00	50,072.87	72%	1,906.92	6,712.55	1,234.92	10,678.17	3,680.53	1,811.83	15,870.57	1,738.50	1,257.75	604.00	207.25	365.88	
Net Income	(1,812.00)	15,628.91														

Pass-through	In account on 9/30/2019	In account as of 8/31/2020	October 10/1-31/2019	November 11/1-30/2019	December 12/1-31/2019	January 1/1-31/2020	February 2/1-29/2020	March 3/1-31/2020	April 4/1-30/2020	May 5/1-31/2020	June 6/1-30/2020	July 7/1-31/2020	August 8/1-31/2020	September 9/1-30/2020	
Jones Scholarship	4,000.00	6,000.00	-	-	-	-	-	2,000.00	-	-	-	-	-	-	See Three (as of Sept 2020) unawarded scholarships.
RH Thomson Scholarship	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Sustainability Award	1,385.81	1,324.61	-	-	-	-	(61.20)	-	-	-	-	-	-	-	
Total Pass-through	5,385.81	7,324.61	-	-	-	-	-	-	-	-	-	-	-	-	

	Beginning balance 9/30/2019	Activity to date 8/31/2020	October 10/1-31/2019	November 11/1-30/2019	December 12/1-31/2019	January 1/1-31/2020	February 2/1-29/2020	March 3/1-31/2020	April 4/1-30/2020	May 5/1-31/2020	June 6/1-30/2020	July 7/1-31/2020	August 8/1-31/2020	September 9/1-30/2020
Paypal														
Deposit	184.32	7,295.32	2,795.00	1,305.00	535.00	825.00	225.00	1,250.00	-	-	150.00	-	-	-
Fee	-	(169.17)	(80.39)	(37.71)	(15.07)	(23.85)	(5.83)	(2.40)	-	-	(3.90)	-	-	-
Withdrawal	-	5,552.98	-	2,714.61	1,267.29	519.93	801.15	250.00	-	-	-	-	-	-
Total Paypal	184.32	1,547.17												



Membership Report

Prepared By: Don Nguyen
ASCE Seattle Section Board Meeting
October 7, 2020



Membership Report

DON NGUYEN - OCTOBER 2020

New Members

Based on the new information from the ASCE national database, downloaded on October 4, 2020: 18 new members have enrolled with the Seattle Section in September. The enrolled members are: 13 new student, 2 new regular members, 2 new associate members, and 1 new affiliate members. Five of these are younger members. New members are shown in *Table 1*.

Table 1 - New Members

First Name	Last Name
Lauren	Phillips
Nicolas	Avena
Peter	Yu
Brandon	Lazzell
Kyra	Hicks
Jacob	Tuaua
Connor	Doherty
Iliana	Gonzalez
Ava	Manning
Tyler	Reents
Nicole	Sarieddine
Michelle	Kinsey
Willow	Strey
Kaitlin	Brecht
Bob	Swarner
Lucas	Lazaga
Brian	Russell
Olivia	Nguyen

First Name	Last Name



Membership Report

DON NGUYEN - OCTOBER 2020

Membership

At the end of September 2020, the Seattle Section and Branches has 2,166 members (Seattle 1,966, North Branch 127, and Kitsap Branch 119, and unaffiliated 0). There are 497 YMF members now. **Figure 1** illustrates the breakout of Seattle Section membership by Section and Branch. **Table 2** shows a breakdown of members per Branch for the past 12 months of available data. **Figure 2** illustrates Seattle Section membership trends since 2010.

The membership database received from ASCE headquarters had 14 duplicates this month. This is because some members pay dues in a branch and Seattle.



Membership Report

DON NGUYEN - OCTOBER 2020

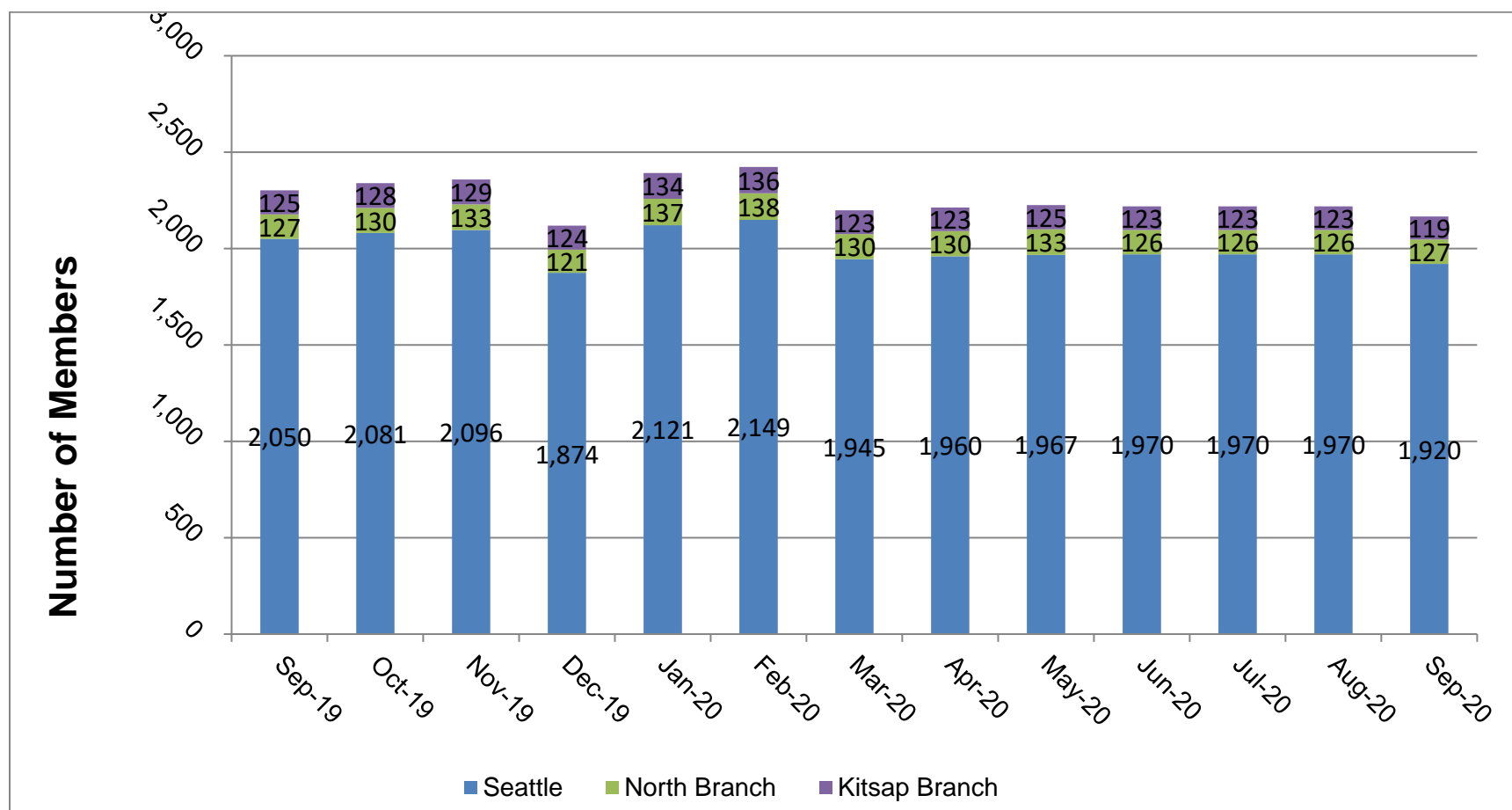


Figure 1. Membership by Month for Past Twelve Months of Available Data



Membership Report
DON NGUYEN - OCTOBER 2020

Table 2. Membership Detail for Past Twelve Months of Available Data

Date	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
Seattle	1,960	1,967	1,970	1,970	1,970	1,920
BoeingBranch	0	0	0	0	0	0
North Branch	130	133	126	126	126	127
Kitsap Branch	123	125	123	123	123	119
Total	2,213	2,225	2,219	2,219	2,219	2,166
Month to Month	15	12	-6	0	0	-53
Year to Year	13	-33	-53	-62	-68	-138

Date	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20
Seattle	2,050	2,081	2,096	1,874	2,121	2,149	1,945
Boeing Branch	0	0	0	0	0	0	0
North Branch	127	130	133	121	137	138	130
Kitsap Branch	125	128	129	124	134	136	123
Total	2,304	2,341	2,360	2,121	2,393	2,423	2,198
Month to Month	17	37	19	-239	272	30	-225
Year to Year	16	28	10	-243	39	71	-17



Membership Report

DON NGUYEN - OCTOBER 2020

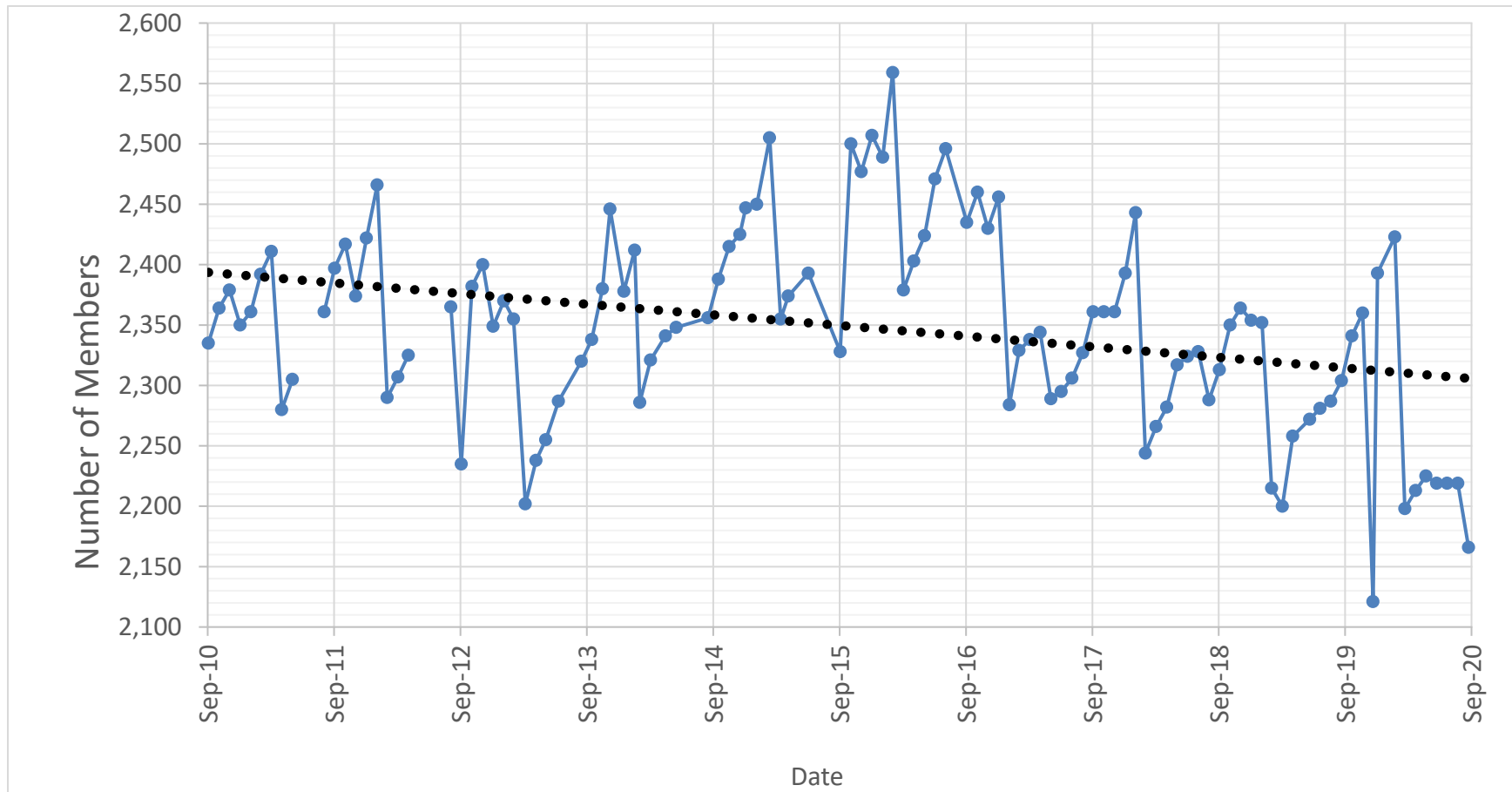


Figure 2. Membership since 2010



Standing Committees Report

No report this month
ASCE Seattle Section Board Meeting
October 7, 2020



Branch Report

Prepared By: Tony Nguyen
ASCE Seattle Section Board Meeting
October 7, 2020

North Branch-Dawn Greenwood-Summarized by Tony Nguyen

2019-2020 North Branch Board and Director of Branches are actively seeking new leadership team members for North Branch Board 2020-2021 (**President, VP, and Sec/Trea**) due to recent discussions in September regarding limited bandwidth the upcoming year of the current team. Director is grateful for all their services to ASCE to date and the team has done an excellent job to keep the established North Branch successful and providing value to its members.

Thus far, one candidate has been recruited and discussing what position would be a best fit for this individual. Need two more candidates to fill the three-member board (at minimum one more candidate to have a successful leadership team). Director has requested the Section website and Section newsletters to include advertisements for these leadership positions.

Kitsap Branch-Justin Nodolf-Summarized by Tony Nguyen

Future Events

- Early October-Quarterly Membership Technical Meeting (Zoom Meeting)
 - Speaker: Melissa Anderson from Art Anderson Construction

Other Business

- Membership Survey
 - Sending out a membership survey by end of the month.
- Community Outreach
 - Olympic College: Reaching out to determine the possibility of hosting a YMF event during the 2020-2021 year.
 - Kitsap Regional Library: Reaching out to determine branch involvement in the Fall STEM event.



Technical Committees Report

No report this month
ASCE Seattle Section Board Meeting
October 7, 2020



Younger Members Forum Report

Prepared By: Romulos Ragudos, Jr.
ASCE Seattle Section Board Meeting
October 7, 2020

October 7, 2020

YMF Board Representative Report

Quick Overview

- 2020-2021 YMF Board just assumed office on October 1, 2020
 - Bobbie Gilmour is the YMF President
 - Mackenzie Capaci is the YMF President-Elect
 - Board is now 35 members strong!
- Planning our Leadership Retreat for October 25, 2020 via Zoom
 - Discuss our goals for the year
 - Plan our events for the year
 - Provide some leadership training for the new board
 - Will be about 6 hours
- Contact YMF Officers
 - Please email our boards main emails and cc the YMF Email – ymf@seattleasce.org

Upcoming Events

- Next YMF Newsletter is scheduled to go out on Friday 10/9 or Monday 10/12

Resume Review Night – UW

- Tuesday 10/13 or Thursday 10/8 from 5-6:30 PM
- UW Career Fair is 10 days away, and asked the YMF to help
- Katarina Kubiniec (UW Liaison) is organizing this with UW

Spooky YMF Virtual Happy Hour – Tuesday October 27, 2020 @ 6PM

- Please join the Seattle YMF for a spooktacular evening carving pumpkins and a class on making your favorite potions (cocktails)!
- Organized by Josh Shin and Carson Cheung our Networking Chairs

Washington Alliance for Better Schools (WABS)

- (WABS) needs professional volunteers to help participate in their After School STEM Program. Volunteers will help share their skills and experiences with students grades 4-8
- Volunteers will be needed for 6 weeks
- Sign up here - https://docs.google.com/forms/d/e/1FAIpQLSfYNPEhNIsfZYb0QnC23CtaRwIXGRGospePy_pr6j2EDs7z0g/viewform
- Organized by Nicki Peden – K-12 Outreach Chair

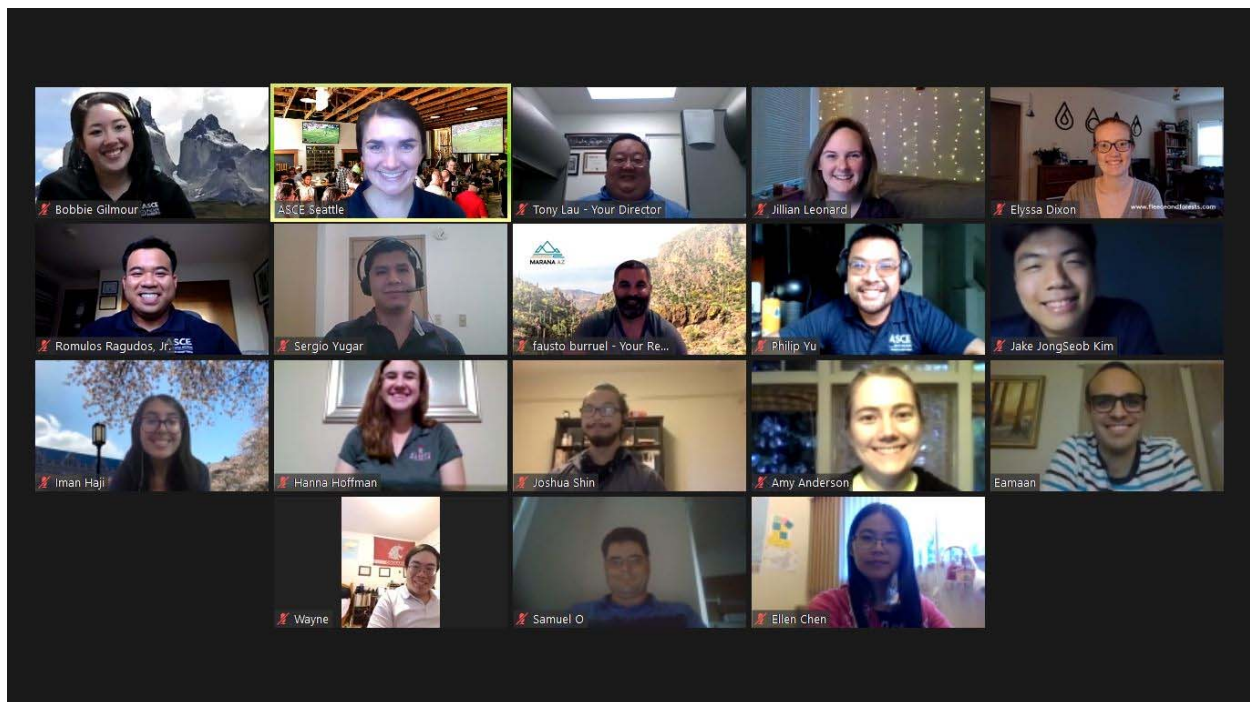
Seattle Section Dinner – Thursday November 12, 2020 @ 5:30-7PM

- Wayne Chang (Executive Forum Chair) will be presenting at the November Seattle Section Dinner Meeting
- Wayne will be speaking about the various humanitarian projects he has worked on in the field, from Africa to Asia. He will give a glimpse on what it is like to work as an engineer in humanitarian projects around the world
- Finishing up his bio and event description
- Meeting will also include the Board Induction and Breakout rooms to network
- Send Information to Madison by October 20, 2020

Recent YMF Events

Joint University/YMF Virtual Happy Hour - Monday September 21, 2020 @ 6PM

- Joint Virtual HH with University of Washington, Seattle University, University of British Columbia, St. Martin's University, Seattle YMF, Tacoma-Olympia YMG, Region 8 Board of Directors (Tony Lau and Fausto Burrue)l
- 20 total attendees



2019-2020 YMF Board Recap

YMF Board Submitted our final reports, which will be attached as an appendix in our September 2020 Meeting Minutes.

Mentorship

- We had 7 mentors and 15 mentees this year
- This is our second year providing this program to our younger members and we are looking to continue to grow it again next year

Networking

- We had an increase in participation at our monthly networking happy hours, leading to interest from new members (Younger Members, and students) this year averaging about 20-30 on the westside and about 10 on the eastside
- We also had a record number attend our Annual Holiday Party with about 80 people attending last Fall

K-12 & Community Outreach

- At the start of our year as a board, the YMF absorbed additional responsibilities from the Seattle Section for these two committees, respectively
- We continued our partnerships with organizations such as the Museum of Flight and Pacific Science Center, collaborating on events to inspire the next generation of engineers

Popsicle Stick Bridge Competition

- The Seattle YMF hosted the 25th Annual Popsicle Stick Bridge competition this last February
- We had about 75 students attend at the Museum of Flight
- Looking forward to continuing to expand the attendance at this event with contacting additional high schools in Western Washington

Scholarships

- The YMF was able to award \$3000 dollars to 4 amazing high school students this year!
- Working to create a YMF Foundation
- We had an increase in scholarship applications to about 10 this year, and we should strive to have this number increase in the future as we reach out to more schools in the greater Seattle area!

University Outreach

- The YMF continued to build on our relationship with the University of Washington (UW), and Seattle University ASCE Student Chapters
- YMF collaborated with our student chapters through various events, career fairs and panels to help prepare them to enter the profession
- In addition, both chapters attended the Workshop for Student Leaders (WSCL) this past January and both annual reports garnered Honorable mentions (top third of all student organizations) from Nationals
- Over the summer, Maddy organized an FE Review for the University Students
 - ~80 students registered for the course
 - Started at about 20-30 students, unfortunately fell to about 10 students in the last 4 weeks
 - YMF Board members ran the review, and worked through practice problems
- We also took on an additional student chapter, the University of British Columbia, as we help them prepare to host the 2022 PNW Conference

Website/Social Media

- The YMF increased our presence this year on Facebook, Instagram culminating with the creation our own Seattle YMF website. Utilizing these platforms will not only keep our members informed of our amazing events, but will allow them to get to know who we are, the activities we do, and help continue to grow our membership

Fundraising

- We started off the year strong with Fundraising money for PSB
- Additionally, we helped the UW ASCE Chapter fundraise to help them host the PNW Conference
- Although COVID-19 put a hold on our original plans for our annual fundraiser, we were able to lay the foundation for possible fundraising events to hold in the near future.

Executive Forum/Professional Development/Sports Chair

- Unfortunately with the start of COVID-19, a couple committees were unable to plan and do their original events, but that did not prevent them from planning for the future.
- Looking forward to what we have planned for Professional Development and Sports Activities next year.
- Additionally, I am very excited to see how the Executive Forum turns out next year in conjunction with the Museum of Flight.

WRYMC

- The YMF attended our annual younger member conference in San Francisco this year with almost 30 people attending from the Seattle Section (YMF, Section and students) one of the larger delegations we have sent

Awards

I would like to recognize the following individuals for winning awards this year:

- Don Nguyen - ASCE Edmund Friedman Young Engineer Award
- Kristina Low – PSEC Kenneth J. Porter Award
- Bobbie Gilmour – PSEC Young Engineer of the Year

Outreach to other Engineering Organizations

- Looking to collaborate with SEAW, EWB, APWA, Tacoma-Olympia and Oregon Younger Member Groups again this year

YMF Committee Updates

Popsicle Stick Bridge – March 6, 2021

- Amy Moore and Lisa Courtney are the Chairs
- Competition rules to be released in October
- Working on advertising to students
 - Plan to do presentations at schools in November
 - Working on expanding in the south end with Tacoma-Olympia Sections School Contacts
- Working on a Virtual option

PNW Conference - April 15-17, 2021

- UW ASCE and Faculty Advisor had phone call with Nationals on September 28
- Nationals will decide at the end of the year if conference will be held in person
- In the meantime, Nationals told the students to plan for the following
 - Plan A – Assume conference is virtual
 - Plan B – In Person
- Conference reservations
 - All competition rooms are reserved at this time including Lake Sammamish for concrete canoe competition
 - Majority of reservations are to be canceled if the conference is to be virtual
- Head judges
 - Concrete Canoe, sustainable solutions, safety officers, and surveying head judges from last year are contacted and they are willing to serve as a head judge again this year
 - Technical writing, environmental judges are currently in the process of being contacted
- Finance
 - We currently have all of our donations from last year totaling about \$51,175.36.
 - We will be discussing about option to reduce or eliminate the registration fee this year if it were to go virtual
- Competitions
 - All competitions will now be virtual format. We are discussing an option to make concrete canoe competition to involve some kind of lab activity that aligns with universities' covid-19 plan
- Covid-19 Plan
 - We will be discussing this with safety officers and university officials from participating university to make our events safe for everyone
- Website
 - Link to the website: <https://studentconferences.asce.org/pnw/>
 - Dates should be updated on the website.
 - We will be updating dates for business meetings and other events as we get more certain about future events



Romulos P. Ragudos, Jr., E.I.T.
YMF Board Representative