



# **ASCE Seattle Section Board Meeting**

**January 6, 2021**

Prepared By:

Mari Otto  
ASCE Seattle Section Secretary

## ASCE SEATTLE SECTION - BOARD MEETING AGENDA

January 6 2021, 4:30 - 6:00 PM PDT

LOCATION: [Zoom](#)

Meeting ID: 535 740 7272

One tap mobile

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Item	Topic	Presenter	Time
1.	Call to Order	Homero	4:30 PM
2.	Housekeeping Additions to and approval of agenda Approval of the December meeting minutes	Homero	
3.	Old Business (5 minutes) Review Action Items and Follow-ups	Mari	4:35 PM
4.	Board Reports (25 minutes) Treasurer's Report (3 min) Membership Update (3 min) Standing Committees (3 min) Branch Report (3 min) Technical Committee Report (2 min) YMF Report (9 min)	Katie Don Cal Tony Homero Rom	4:45 PM
5.	New Business (30 minutes) <ul style="list-style-type: none"><li>Dinner Program:<ul style="list-style-type: none"><li>Recap December</li><li>January announcements</li><li>February topic</li></ul></li><li>Recording talks/sharing presentation slides</li><li>Student Regional Conference in April</li><li>Section calendars</li><li>Benefits of membership</li><li>Registrations in constant contact update</li><li>Open Topics</li></ul>	Spencer/Ross/Homero Homero/Madison Jake/Homero Homero Homero Madison/Don All	5:10 PM
6.	Review Action Items	Mari	5:40 PM
7.	Next Board Meeting - February	Homero	5:45 PM
8.	Adjourn	Homero	5:50 PM



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

January 6, 2021

ASCE Seattle Section Board Meeting

Meeting held over Zoom <https://zoom.us/j/5357407272>

### **Attendees:**

#### Voting Board Officers:

Homero Flores Cervantes - calling in

Henry Haselton - calling in

Don Nguyen - calling in

Tony Nguyen - calling in

Mari Otto - calling in

Katie Sultani-Wright - calling in

Cal Bearman - not present

Romulos Ragudos, Jr - calling in

#### Non-Voting Attendees:

Fausto Barreul (Region 8 Governor)

Ross Brazzale (Program Chair)

Madison Pearson (Communications Chair)

Meeting minutes taken by Mari Otto.

Meeting called to order at 4:40 pm by Homero. Tony seconds. Approved unanimously.

- MOTION to approve the agenda: Homero motions, Mari seconds, approved unanimously.
- December 2020 Meeting Minutes
  - MOTION to approve meeting minutes: Homero motions, Mari seconds. No discussion. Unanimously approved.



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

### Old Business

- Review Action Items and Follow-Ups Mari
  - **ACTION ITEM:** Mari will continue the update of the Duties and Procedures Manual and [Seattle Section roster](#).
    - In progress - will be asking board members to review and update sections of the D&P of their position.
    - In progress - roster is substantially updated, but Mari still needs to update some people's contact information.
  - **ACTION ITEM:** Leadership positions: Director of Technical Committees, AELC Representative/Legislative Chair (these are currently combined positions, but can be split among two people), and North Branch leadership.
    - No leads yet for Director of Technical Committees or AELC/Legislative.
    - Cal has reached out to Grace for the North Branch leadership position and she is reaching out to her network.
  - **ACTION ITEM:** Homero has shared the calendar system for all ASCE events (Section, YMF, Technical Committees, as well as deadlines for scholarships, etc) so that we can present a planning calendar (to set tentative events), and a master calendar (to set final events that will be on the website). Previous permission errors should be fixed.
  - **ACTION ITEM:** Katie will reach out to ASCE national to see if there is a Calendar workaround on the website to see if there's a way to auto-populate the website calendar
    - In progress.
  - **ACTION ITEM:** Katie and Romulos will check in on progress for setting up a Foundation for Younger Members.
    - Ongoing. Katie met with McKenzie, Bobbie, and Matt to talk about next steps for the Foundation. Katie reached out to ASCE National to see if they have any special requirements for this. Bobbie has assigned some action items to the YMF team - YMF is working on their bylaws and will have a draft set of bylaws by March and have selections for the board by October 2021.
  - **ACTION ITEM:** Katie will get in touch with Matt Thomas (YMF Treasurer) to collaborate on auditing initiatives. Romulos will remind Matt to get in touch with Katie when he sees him at an upcoming YMF meeting.



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- No concrete results yet - this is ongoing. Check in again at the end of first quarter.
- **ACTION ITEM:** Katie - update on taxes? Any systems we can put in place to make it easier to collect tax information next year?
- **ACTION ITEM:** Katie will reach out to the Mirabella to see if they still have our banners (that we were storing in their basement when we were having events there). Bobbie will pick up the banners - once they are confirmed to be at Mirabella.
  - Katie has initiated communication, needs follow up.
- **ACTION ITEM:** Don requests that the branches share their meeting invites to the general section so that more people can attend. This can be done using the shared Google Calendar (see New Business).
  - Homero will send Calendar invites to the branch leadership.
- **ACTION ITEM:** For Don: Homero suggests double checking that all the YMF board leaders are current on their membership - for January.
  - Initial work done. Needs individuals to update their memberships. Don will check in on them in about a month.
- **ACTION ITEM:** Don - updates on including snips from ASCE National brochure to newsletter? Don was going to coordinate this with Madison.
  - ASCE National Membership Benefits brochure:  
[https://www.asce.org/uploadedFiles/Membership\\_and\\_Communities/Membership\\_Benefits/Content\\_Pieces/member-benefits-guide-ff-11-2020.pdf](https://www.asce.org/uploadedFiles/Membership_and_Communities/Membership_Benefits/Content_Pieces/member-benefits-guide-ff-11-2020.pdf)
  - Madison will take care of this solo and will begin including these in the January newsletter.
- **ACTION ITEM:** Ross and Cal: any updates regarding SEAW's request to move our joint meeting from April to March - that would be pretty close to our March section meeting (LOCEA awards)?
  - SEAW is good with the first Wednesday in April.

### Board Reports

- Treasurer's Report Katie
  - See attached
  - MOTION to approve Treasurer's report by Katie. Homero seconds. Passed unanimously.
  - Discussion:



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- Our newsletter ad revenue is pretty healthy (people are posting ads for job opportunities).
  - University of British Columbia - Canada has a civil engineering society. How much overlap do we have with them, and what is the benefit of them being involved with ASCE?
    - It allows them to participate in various competitions, especially concrete canoe.
  - We have 2 un-awarded Jones scholarship awards (we didn't have good turnout for applicants the last two years) that we can give away this year.
    - Perhaps our University Liasons can help spread the word to students about these opportunities.
  - We will have surplus budget left unused from this year that we could use next year. How can we spend that surplus?
    - Homero suggests subsidizing participation in meetings, specifically Water Resources committee members to promote their participation in our dinner meetings.
    - Ongoing sponsoring for students to come to dinner meetings for free.
    - One fully sponsored dinner meeting for members (as a welcome back event).
    - Host a happy hour with 1 free drink ticket for attendees.
  - **ACTION ITEM:** none
  - Membership Report Don
    - See attached.
    - Discussion:
      - Don is looking for volunteers to help him set up the January networking event. Romulos suggests he get in touch with Josh (YMF Networking Chair).
      - We were approached by the Long Island Branch (New York), and they wanted to see if we wanted to participate in some of their webinars (free). Homero suggests someone from the board attend a webinar and report back if we think it's a good idea to collaborate with them.
-



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- The region is doing a membership competition for highest increase in membership in dues-paying members. More info will come out in the next Section newsletter, so keep an eye out for it.
    - **ACTION ITEM:** none
  
  - Standing Committees Homero (in place of Cal)
    - No report this month.
    - Discussion:
      - Cal is updating the framework for the Audit Committee.
      - Cal is working with Madison to update the RH Thompson scholarship announcement.
      - Don has an update on the Diversity Committee. They met recently (9 people) and discussed ideas. They will be meeting again in January to come up with more concrete plans. Josh (YMF networking chair) will be the committee chair.
    - **ACTION ITEM:** none
  
  - Branch Report Tony
    - See attached
    - Discussion:
      - Regarding membership survey - Don suggests direct emails to the survey as the most effective way to get participation.
    - **ACTION ITEM:** Regarding PDHs, Don will connect Tony with Wendy who can help with getting them set up.
  
  - Technical Committee Report Homero (Director position is OPEN)
    - No report this month.
    - Discussion:
-



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

- There will be a virtual WAsafe training in March. When Ross learns more about it, he will send information to the board to include an announcement for the training in the newsletter.
  - **ACTION ITEM:** none
- YMF Report Romulos
  - See attached
  - Discussion:
    - How are the students doing the Popsicle Bridge competition? There will be a no-contact drop-off of some sort, but those logistics still need to be figured out.
  - **ACTION ITEM:** none





## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

### New Business

<p>Dinner Program</p> <ul style="list-style-type: none"> <li>● Recap December</li> <li>● January announcements <ul style="list-style-type: none"> <li>○ Jones and Thompson scholarship</li> <li>○ LOCEA awards deadlines are due in February</li> <li>○ Call for nominees for next year's board</li> </ul> </li> <li>● February topic <ul style="list-style-type: none"> <li>○ Will Pollock's research on landslide mapping in Seattle?</li> </ul> </li> </ul>	<p>Homero</p>
<p>Recording talks/sharing presentation slides</p> <ul style="list-style-type: none"> <li>● It's probably up to the individual presenter if they are comfortable being recorded or sharing their slides.</li> <li>● If we had recorded meetings, we could put them on a blog. This could be available (only to ASCE members).</li> <li>● Homero will check with National to see if they can set up a website that we could use for a blog like this.</li> <li>● Logistical questions: how would we verify that only ASCE members can access the file? How long would we put the videos up?</li> <li>● Maybe we could use ASCE Collaborate - there is a Seattle Section page.</li> </ul>	<p>Homero/Madison</p>
<p>Student Regional Conference in April</p> <ul style="list-style-type: none"> <li>● This will be a virtual meeting on April 15-17, 2021.</li> <li>● Virtual office tours: ASCE UW will be contacting Section and YMF to coordinate some virtual office tours.</li> <li>● 13 schools registered to attend so far. Similar turnout from last year.</li> <li>● Jake will send some advertisement blurbs so we can include it in our monthly newsletter.</li> <li>● UW will be working with their sponsors to figure out their budget for their funds - they will likely have excess funds to use. Perhaps they can do scholarships?</li> </ul>	<p>Jake/Homero</p>
<p>Section Calendar</p>	<p>Homero</p>



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

<ul style="list-style-type: none"> <li>● Should be set up. Access issues should be fine now.</li> </ul>	
<p>Benefits of membership</p> <ul style="list-style-type: none"> <li>● Access to meeting recordings could be a benefit of membership.</li> <li>● Access to free professional development webinars</li> <li>● ASCE National Membership Benefits brochure</li> </ul>	Homero
<p>Open Topics</p> <ul style="list-style-type: none"> <li>● Constant Contact email invitations for dinner meetings. Madison is working on this with Ashraf. We want to use Constant Contact to send out email invitations - but there are issues with including the Zoom link for virtual events. The best way to do it (as far as we can tell) is sending the Zoom link with the registration confirmation email that will come from Constant Contact, and people will have to manually enter the meeting info into their calendars.</li> </ul>	all



## ASCE SEATTLE SECTION - BOARD MEETING MINUTES

### Review Action Items

Mari

- **ACTION ITEM:** Mari will continue the update of the Duties and Procedures Manual and [Seattle Section roster](#). Expect an email from Mari in the coming weeks to update your section of the D&P Manual and/or seeking update of your information for the roster.
- **ACTION ITEM:** Leadership positions: Director of Technical Committees, AELC Representative/Legislative Chair (these are currently combined positions, but can be split among two people), and North Branch leadership.
  - Homero will make an announcement at the January dinner meeting for this.
- **ACTION ITEM:** Katie will reach out to the Mirabella to see if they still have our banners (that we were storing in their basement when we were having events there). Bobbie will pick up the banners - once they are confirmed to be at Mirabella.
  - Katie has initiated communication, needs follow up.
- **ACTION ITEM:** For Don: Homero suggests double checking that all the YMF board leaders are current on their membership - for January.
  - Initial work done. Needs individuals to update their memberships. Don will check in on them in about a month
- **ACTION ITEM:** Henry will solicit volunteers to judge the LOCEA Awards.
- **ACTION ITEM:** Homero will look into how we can add presentation videos to Collaborate. He will ask Nancy for advice. Also ask if we can stream the presentation recordings or if people would have to download it from Collaborate.

**Next meeting** is on February 3, 2020 4:30PM - 6:00PM.

### Adjourn

Meeting called to a close at 6:12 pm. MOTION to end meeting by Homero. Mari seconds. No discussion. Passed unanimously.



# **Treasurer's Report**

Prepared By: Katie Sultani-Wright  
ASCE Seattle Section Board Meeting  
January 6, 2021

	2020-21		%	October 10/1-31/2020	November 11/1-30/2020	December 12/1-31/2020	Notes
	Approved	YTD					
<b>Income</b>							
1 Section Dues	42,000.00	15,571.65	37%	-	12,319.97	3,251.68	Monthly disbursements from ASCE HQ
2 Society Allotment	11,500.00	-	0%	-	-	-	Based on 2% of approx. \$600,000; disbursed by ASCE HQ
3 Monthly Dinner Meetings	9,000.00	-	0%	-	-	-	Plan all virtual. Virtual to end of 2020, then in person. 3 virtual 6 in person. (\$9000 in person estimate)
Oct 2020 Meeting	-	-	-	-	-	-	
Nov 2020 Meeting	-	-	-	-	-	-	
Dec 2020 Meeting	-	-	-	-	-	-	
Jan 2021 Meeting	-	-	-	-	-	-	
Feb 2021 Meeting	-	-	-	-	-	-	
Mar 2021 Meeting	-	-	-	-	-	-	
Apr 2021 Meeting	-	-	-	-	-	-	
May 2021 Meeting	-	-	-	-	-	-	
June 2021 Meeting	-	-	-	-	-	-	
4 Newsletter Ads	1,000.00	684.45	68%	-	294.45	390.00	
5 Other	1,003.49	20.00	-	20.00	-	-	See note about R8 dues
<b>Total Income</b>	<b>64,503.49</b>	<b>16,276.10</b>	<b>25%</b>	<b>20.00</b>	<b>12,614.42</b>	<b>3,641.68</b>	

<b>Expenses</b>							
10 Region 8 Dues	2,100.00	-	-	-	-	-	\$500 plus \$0.75/member (Per DN 8/31/20, Section will receive \$1003.49 credit from R8 due to low activity during covid)
210 PSEC Dues	750.00	661.50	-	661.50	-	-	Based on membership
221 AELC Dues	8,000.00	-	-	-	-	-	Membership fee for primary and secondary delegate on AELC
22A Donation to Engineers Without Borders	1,000.00	-	-	-	-	-	Requested by Sierra Gawlowski
22K Donation to Rebuilding Together	3,000.00	-	-	-	-	-	Requested by Ross French
11 Monthly Dinner Meetings	11,300.00	-	0%	-	-	-	Plan all virtual. Virtual to end of 2020, then in person. 3 virtual 6 in person.
Oct 2020 Meeting	-	-	-	-	-	-	
Nov 2020 Meeting	-	-	-	-	-	-	
Dec 2020 Meeting	-	-	-	-	-	-	
Jan 2021 Meeting	-	-	-	-	-	-	
Feb 2021 Meeting	-	-	-	-	-	-	
Mar 2021 Meeting	-	-	-	-	-	-	
Apr 2021 Meeting	-	-	-	-	-	-	
May 2021 Meeting	-	-	-	-	-	-	
June 2021 Meeting	-	-	-	-	-	-	
16 Communications Contractor	4,000.00	737.50	18%	212.50	325.00	200.00	\$25/hour for website maintenance, Constant Contact, newsletter
Website and Domain Fees	192.00	214.65	-	71.55	71.55	71.55	added \$16/month x 12 months for Zoom
20 Student Chapter Grants	3,300.00	-	-	-	-	-	approx. \$500 per chapter plus \$7/student member (\$1800 UW, \$1500 SU)
20 Grant to UBC	1,000.00	1,000.00	-	-	-	1,000.00	One time grant to UBC. Henry to follow up with Mark Lamer re: future of UBC section affiliation. Katie look up requirements for international donation (inform YMF).
24 Conferences	4,050.00	-	0%	-	-	-	
24A R8 Fall Assembly	-	-	-	-	-	-	virtual
24D Presidents and Governors Forum	-	-	-	-	-	-	virtual
24B ASCE Nat'l Conference	-	-	-	-	-	-	virtual, \$300 each attendee?
24B ASCE V-tech Conference	1,050.00	-	-	-	-	-	pilot, may do other years. Sept 14-18: \$250 each. \$350 combined with nat'l conference. Budget for 3 attendees.
24C R8-9 MRLC and R8 Winter Assembly	3,000.00	-	-	-	-	-	July, Anaheim, CA
23 Awards	2,200.00	-	-	-	-	-	
Student Competition	-	-	-	-	-	-	
UW 1st prize	500.00	-	-	-	-	-	
SU 1st Prize	500.00	-	-	-	-	-	
UW 2nd Prize	250.00	-	-	-	-	-	
SU 2nd prize	250.00	-	-	-	-	-	
UW 3rd prize	100.00	-	-	-	-	-	
SU 3rd prize	100.00	-	-	-	-	-	
LOCEA	500.00	-	-	-	-	-	For award plaques
21 Technical Committees	1,900.00	15.88	1%	15.88	-	-	
21B Sustainability	1,100.00	-	-	-	-	-	5 happy hours, alternative energy presentation, 3 tours + \$390 for Green Apple Days
21C Water Resources	500.00	15.88	-	15.88	-	-	Food for lunch meetings
21E SEAW Liason	-	-	-	-	-	-	
21G Urban Development and Transportation	300.00	-	-	-	-	-	Estimate for happy hours
22 Standing Committees	3,075.00	-	0%	-	-	-	
12 House & Hospitality	150.00	-	-	-	-	-	Gifts for speakers (typically ASCE Seattle pint glass)
22C History & Heritage	425.00	-	-	-	-	-	Activities to support recognition of historic landmarks
22F Professional Practice	-	-	-	-	-	-	???
22G RH Thomson Scholarship	100.00	-	-	-	-	-	Food for committee meeting(s)
22I Membership	200.00	-	-	-	-	-	Initiatives to increase membership
22L Legislative	2,200.00	-	-	-	-	-	\$1250 fly-in; \$300 for 2 day trips to Olympia; \$250 for committee meeting; + \$400 for report card brochures
22N Programs	-	-	-	-	-	-	Speaker fees, if any
22O Report Card	-	-	-	-	-	-	No report card in 2020-21
Events	1,075.00	-	0%	-	-	-	
22D Table at PSEC Awards Banquet	500.00	-	-	-	-	-	
21H Technical Committee Leadership Meeting	250.00	-	-	-	-	-	Dir meet with chairs
25 Presidential Summit	125.00	-	-	-	-	-	Pres-Elect, Pres, and Imm Past Pres meet with resp. incoming officers
17 Summer Leadership Retreat	150.00	-	-	-	-	-	Set strategy and priorities for coming year
17 Budget Meeting	50.00	-	-	-	-	-	Review budget for coming year
Transfers	17,187.00	-	-	-	-	-	
18A Kitsap Branch	1,620.00	-	-	-	-	-	Increased budget due to revitalizing Branch and more planned events.
18B North Branch	-	-	-	-	-	-	No additional funding needed (surplus) due to decreased event costs 2019-2020 year due to COVID.
19 YMF	15,167.00	-	-	-	-	-	\$8000 allocated for hosting WRMCM in 2024
210 COPRI	400.00	-	-	-	-	-	
21F Geotech Group	-	-	-	-	-	-	
Office Supplies (inc. mailing, bank fees)	240.00	10.00	4%	-	-	10.00	
Gifts for outgoing officers	100.00	-	0%	-	-	-	
<b>Total Expenses</b>	<b>64,469.00</b>	<b>1,639.53</b>	<b>3%</b>	<b>961.43</b>	<b>396.55</b>	<b>281.55</b>	

<b>Net Income</b>	<b>34.49</b>	<b>14,636.57</b>
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Pass-through	In account on 9/30/2020	In account as of 12/31/2020	October 10/1-31/2020	November 11/1-30/2020	December 12/1-31/2020	Notes
Jones Scholarship	6,000.00	4,000.00	(2,000.00)	-	-	Two (as of Oct 2020) unawarded scholarships
RH Thomson Scholarship	-	-	-	-	-	
Sustainability Award	1,324.61	1,324.61	-	-	-	
<b>Total Pass-through</b>	<b>7,324.61</b>	<b>5,324.61</b>				

Paypal	Beginning balance 9/30/2020	Activity to date 12/31/2020	October 10/1-31/2020	November 11/1-30/2020	December 12/1-31/2020
Deposit	1,547.17	2,172.17	-	225.00	400.00
Fee	-	(15.55)	-	(5.55)	(10.00)
Withdrawal	-	2,156.62	-	-	2,156.62
<b>Total Paypal</b>	<b>1,547.17</b>	<b>-</b>			

Savings Account	Beginning balance 9/30/2020	Activity to date 12/31/2020	October 10/1-31/2020	November 11/1-30/2020	December 12/1-31/2020
Deposit	7,453.32	7,453.32	-	-	-
Withdrawal	-	-	-	-	-
Interest	-	0.19	0.06	0.06	0.07
<b>Total Savings Account</b>	<b>7,453.32</b>	<b>7,453.51</b>			

Checking Account	Beginning balance 9/30/2020	Activity to date 12/31/2020	October 10/1-31/2020	November 11/1-30/2020	December 12/1-31/2020
Deposit	53,896.19	69,562.84	20.00	12,394.97	3,251.68
Deposit (Transfer from PayPal)	-	2,156.62	-	-	2,156.62
Withdrawal	-	4,639.53	2,961.43	396.55	1,281.55
<b>Total Checking Account</b>	<b>53,896.19</b>	<b>67,079.93</b>			

<b>Total Checking Account + Paypal less Pass-through</b>	<b>48,118.75</b>	<b>61,755.32</b>
Target Reserve (30% Operating Budget)		19,351.05





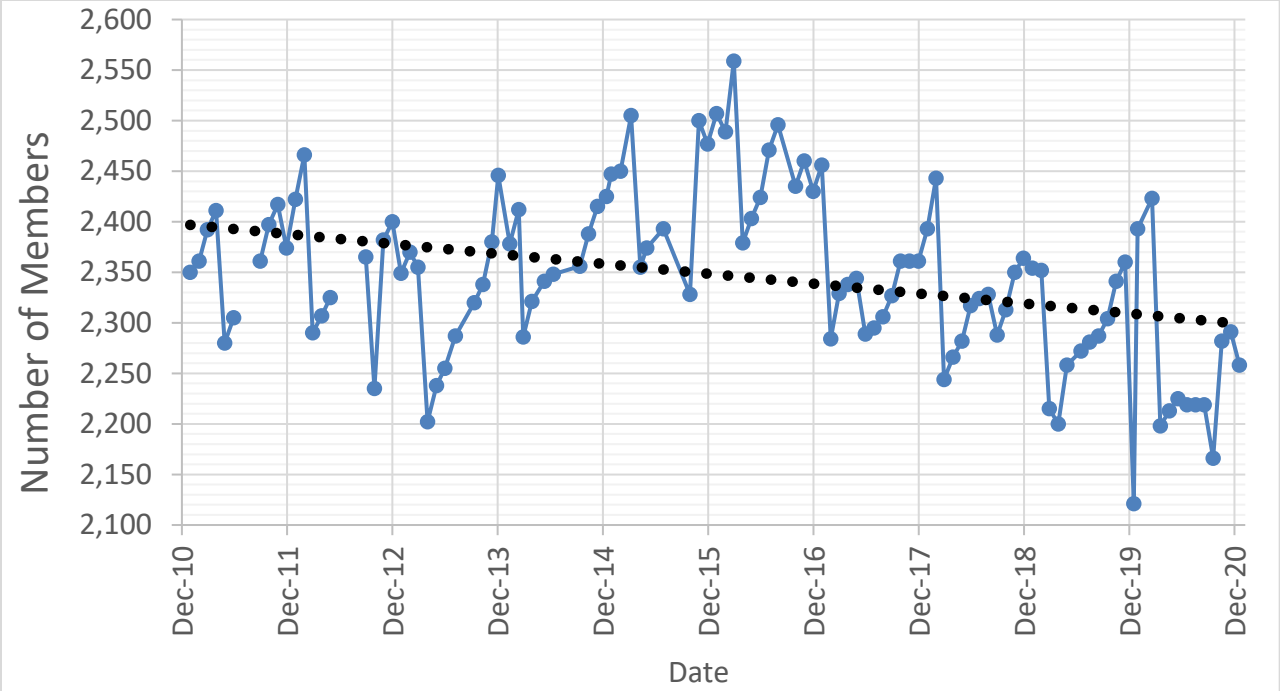




**Table 2. Membership Detail for Past Twelve Months of Available Data**

<b>Date</b>	<b>Jul-20</b>	<b>Aug-20</b>	<b>Sep-20</b>	<b>Oct-20</b>	<b>Nov-20</b>	<b>Dec-20</b>
Seattle	1,970	1,970	1,920	2,031	2,038	2,006
BoeingBranch	0	0	0	0	0	0
North Branch	126	126	127	130	131	127
Kitsap Branch	123	123	119	121	122	125
<b>Total</b>	<b>2,219</b>	<b>2,219</b>	<b>2,166</b>	<b>2,282</b>	<b>2,291</b>	<b>2,258</b>
Month to Month	0	0	-53	116	9	-33
Year to Year	-62	-68	-138	-59	-69	137

<b>Date</b>	<b>Dec-19</b>	<b>Jan-20</b>	<b>Feb-20</b>	<b>Mar-20</b>	<b>Apr-20</b>	<b>May-20</b>	<b>Jun-20</b>
Seattle	1,874	2,121	2,149	1,945	1,960	1,967	1,970
Boeing Branch	0	0	0	0	0	0	0
North Branch	121	137	138	130	130	133	126
Kitsap Branch	124	134	136	123	123	125	123
<b>Total</b>	<b>2,121</b>	<b>2,393</b>	<b>2,423</b>	<b>2,198</b>	<b>2,213</b>	<b>2,225</b>	<b>2,219</b>
Month to Month	-239	272	30	-225	15	12	-6
Year to Year	-243	39	71	-17	13	-33	-53



**Figure 2. Membership since 2010**



# **Standing Committees Report**

No report this month  
ASCE Seattle Section Board Meeting  
January 6, 2021



# **Branch Report**

Prepared By: Tony Nguyen  
ASCE Seattle Section Board Meeting  
January 6, 2021

**North Branch-Dawn Greenwood-Written by Tony Nguyen**

2019-2020 North Branch Board and Director of Branches are actively seeking new leadership team members for North Branch Board 2020-2021 (**President, VP, and Sec/Trea**).

**Kitsap Branch-Justin Nodolf/Kelsey Hall-Summarized by Tony Nguyen**

Past Events

- Membership Survey
  - Sent out a membership survey recently. The survey had a low number of responses. Will be considering a gift card prize for future surveys to potentially increase number of respondents.
  - The survey still provided some valuable insight such as:
    - Future meeting days and time.
    - Members would like PDH's for the technical meetings. This was the most valuable feedback.

Future Events

- Membership Meeting Planning
  - Branch Board will meet this month to plan for next membership meeting.



# **Technical Committees Report**

No report this month  
ASCE Seattle Section Board Meeting  
January 6, 2021



# **Younger Members Forum Report**

Prepared By: Romulos Ragudos, Jr.  
ASCE Seattle Section Board Meeting  
January 6, 2021

January 6, 2021

## YMF Board Representative Report

### Quick Overview

- Contact YMF Board
  - YMF Email – [ymf@seattleasce.org](mailto:ymf@seattleasce.org)
- Will check on ASCE Membership of YMF Board this month
  - Don has provided spreadsheet with membership information
- YMF Board working on updating Duties and Procedures Manual/Bylaws
  - Working on getting a draft finalized and submitted to Section Board for review
- UBC Grant Update
  - Katie has sent grant money
  - Still awaiting confirmation if they received the check from their department, but due to COVID office is not staffed everyday
- **Storage Unit - Urban Storage @ Rainier Brewery**
  - 918 S Horton St #1513, Seattle, WA 98134
  - If Section would like to store some items, please let us know
- Next YMF Board Meeting is Monday January 11, 2021

### Recent Events

#### **Engineers without Borders (EWB) Leadership to discuss their Virtual Fundraiser/Trivia Event**

- Met on December 8, 2020
  - Max and Sierra (EWB)
  - Bobbie (YMF President)
  - Josh and Carson (Networking)
  - Morgan (Fundraising)
- Shared great ideas that we can implement in our future events
- Looking forward to collaborating in the future



## **Current Events**

### **Washington Alliance for Better Schools (WABS)**

- Organized by Nicki Peden (K-12 Outreach Chair) – [k12asce.seattle@gmail.com](mailto:k12asce.seattle@gmail.com)
- Fall has ended and looking for more volunteers for Winter
- Need volunteers for the After School STEM Program (Grades 4-8)
  - February 1 to March 26, 2021

### **Future City Competition**

- Organized by Nicki Peden (K-12 Outreach Chair)
- Sign up has ended and event is starting soon

### **StormFest**

- Organized by Nicki Peden (K-12 Outreach Chair)
- Will be Winter/Spring
- Looking for environmental professionals to be part of a video series about jobs in this sector for 6<sup>th</sup> grade students
- In the short videos, professionals will describe their job, what they like about it, and what skills they use in their job

### **Technology Access Foundation (TAF)**

- Organized by Nicki Peden (K-12 Outreach Chair)
- TAF is looking for 19 volunteers to offer feedback for student projects
- Prompt – How can we use our robust understanding of civilization and human needs to engineer a society that ensures human survival?
- Students will create a new civilization that showcases how humans have survived with a multidisciplinary approach

### **Ask an Engineer – Need to advertise to Section Members, schools and community**

- Organized by Nicki Peden (K-12 Outreach Chair)
- Find Link on YMF Website - <https://www.seattleasceymf.org/>
- Working to expand this to allow us to answer common questions for those who are interested in engineering/Civil Engineering
- Will work with Nicki and Section on way to advertise this to our members

## **Upcoming Events**

### **Networking Event – January 7, 2021 @ 6PM**

- Organized by Josh Shin (YMF Networking Chairs)
- Our first YMF Networking Event for the year we will be doing trivia
- Next month we will be teaming up with the San Bernardino YMF and other California YMF Chapters for a joint networking event

## **YMF Committee Updates**

### **Foundation Committee**

- Working on creating By-Laws
  - Committee planning on submitting draft of By-Laws for February/March to the Section Board
- Committee has been working actively with Katie

### **Professional Development**

- Kristen McFarland (Professional Development Chair)
- Virtual Technical Tour Opportunities – Please reach out to Section Members

### **UBC ASCE – Resume Review January 2020**

- Peter Deng (UBC Liaison) and Ellen Chen (UBC Practitioner Advisor) coordinated with Bev and Frederick (UBC ASCE)
- Have 9 volunteers to review, and provide comments on Resumes

### **UW ASCE – Resume Review January/February**

- Katarina Kubiniec (UW Liaison) is organizing this with UW ASCE for January/February 2021
- Working to schedule Mock Interviews and will reach out for to Section/YMF for volunteers at a later date

### **UW PNW Conference Update – April 15-17, 2021**

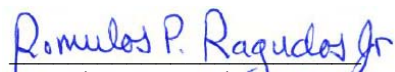
- UW Conference committee to start back up this month
- Good to go on judges
  - Have 13 schools registered so far
  - Working with Section and YMF to organize virtual office tours
  - Working with company sponsors on how to use their donations
  - Monthly meetings with ASCE Nationals to coordinate
- UW to provide monthly updates

### **WRYMC 2024 – Update**

- YMF is accepting nominations for the two conference chairs as we look start forming the committee team, and start the process of putting a bid together to host

### **Popsicle Stick Bridge – March 6, 2021**

- Amy Moore and Lisa Courtney (PSB Chairs)
- PSB 2021 will be **virtual**



Romulos P. Ragudo, Jr., E.I.T.  
YMF Board Representative