

## ASCE Wisconsin Section Board of Directors Meeting January Minutes

This Meeting	Location	Start Time	Est. End Time
January 15, 2025	Virtual	3:00 PM CT	5:00 PM CT
Next Meeting	Location	Start Time	Est. End Time
March 19, 2025	Virtual	3:00 PM CT	5:00 PM CT

Dial-In Meeting Information			
Meeting ID <a href="https://meet.google.com/qtn-occm-mmd">meet.google.com/qtn-occm-mmd</a>			
<a href="#">Edit</a> Phone Numbers <b>(US)+1 262-607-9067</b> PIN: 648 771 060#			
<a href="#">More phone numbers</a>			
Officers			
X	Brad Severson (President)	X	Zoey Tarnow (Secretary)
X	Seth Johnson (President-Elect)	X	James Epperson (Treasurer)
X	Matt Dahlem (Past President)		
Directors at Large			
X	Tony Castle		Daniel Witter
X	Richard Schneider		Kris Roppe
Branch Directors			
X	Corona Woychik (NW)		Luke Siebert (FRV)
X	Ann Thielmann (SW)	X	Caleb Manske (SE)
Standing Committee Chairs			
	Darrell Berry (Awards)		Carl Sutter (Budget and Finance)
	(Diversity)		(History and Heritage)
	Matt Dahlem (Panel of Directors-at-Large)		Matt Dahlem (Membership)
	Brad Severson (Newsletter)		Matt Dahlem (Nominations)
	Brad Severson (Yearbook)		Gregory Schroeder (Public Affairs)
Technical Committee/Institute Chapter Chairs			
	Brian Udovich (Construction Institute Chapter)		Laura Gerold/Mark Augustine (Environmental and Water Resources Institute Chapter)
	Emil Bautista (Geo-Institute Chapter)		Harry Farchmin (Management Committee)
	Robert Schumacher (Structures Committee)		Jaime Hernandez (Transportation and Development Institute Chapter)
Conference Committee Chairs			
	2024 Spring Technical Conference (Fox River Valley Branch)		2024 Annual Meeting (Southeast Branch)
	2025 Spring Technical Conference (Southwest)		2025 Annual Meeting (Northwest Branch)
Others			
	Jesse Jefferson (Region 3 Governor)		Ken Mika (Region 3 Director)
	Kevin Frost (Engineers Without Borders)		Ken Mika / Zoey Meyer (Report Card Committee Co-Chairs)
X	Erin Vincent (Core AMC)	X	David Sonne - Awards

Corresponding documents, as well as this agenda, can be found on the Google Drive:

1. Welcome (Brad Severson) - Meeting called to order by Brad Severson 3:03pm
2. Consent Agenda (Brad Severson)
  - a. November Meeting Minutes (Brad Severson) - [Attachment 2a](#)
    - i. **Motion to Approve - Matt Dahlem / Second - Tony Castle ? All in Favor - Motion Passed**
3. Old Business
  - a. 2024 – 2025 Budget (James Epperson) - [Final Budget](#)
  - b. Awards Committee Status Report – David Sonne
  - c. Report Card Update (Ken Mika or Zoey Meyers) - Nothing new. Webinars with the League of Women Voters of WI ongoing.
  - d. Signers on Financial Accounts - For the most part the Fidelity account is closed.
  - e. Close WI Section Paypal Account - Paypal is also closed. SW Branch will use their Paypal for Spring Tech Conference expenses.
4. New Business
  - a. Financial Report (James Epperson) - [Attachment 3a](#)
    - i. 2024 income is tracking closely to historical numbers.
    - ii. James pointed out the consolidation of accounts
    - iii. **Motion to Approve the Financial Report - Richard Schneider/ Second Zoey Tarnow / All in Favor, Motion Passed.**
  - b. STEM Expo - Feb. 22. 2025 - [Sponsorship Opportunities](#)
    - i. SE Section and younger members group.
    - ii. We have budgeted \$1000 for grants to chapters
    - iii. **Motion to approve \$500 for STEM Expo: Richard Schneider/ Second: Ann Thielmann/ All in Favor, Motion Passed.**
  - c. Student Symposium Sponsorship
    - i. Have not asked for money.
    - ii. Board decided to wait for the ask and if it comes, re-evaluate at a later date.
  - d. January Newsletter: [Draft](#)
    - i. Still in process
  - e. Request for sponsorship for ASCE Fly-In from Marty Hanson (\$1,311 to \$1,890). [Attachment 4e](#)
    - i. National grants \$175 per night
    - ii. NW Branch Board is giving Marty \$300
    - iii. There is \$1000 budgeted for officer travel.
      - Seth and Richard wondered if there would be other future travel that would need to rely on that budget.
      - Corona clarified that Marty is going to the meeting either way so any help is appreciated.
    - iv. Motion to give Marty \$500 towards his fly-in expenses made by Richard Schneider.
      - Brad Severson said that he is comfortable going with \$1000
      - Tony mentioned that there may also be a \$3000 surplus built into the budget.
      - Brad clarified that this may be true but that it is contingent on the income side of the budget.
- v.
- vi.

- vii. Amended Motion to give \$1000 to Marty Hanson for expenses related to attending the Fly-In in Washington, DC made by Richard Schneider / Seconded: Seth Johnson / All in Favor Motion Passed.
- f. Request for approval of [Spring Tech Conference Budget](#)
  - i. Brad said that the Board does not need to formally approve the Spring Tech Budget.
  - ii. He encouraged the committee to keep an eye on registration numbers as they have been trending lower. He suggested they plan for less.
  - iii. A discussion was held about whether to charge speakers for meeting registration.
    - This is a decision that should be made at the discretion of the committee.
    - Richard agreed to look at the amounts that have been spent on speakers in the past.
- 5. Reports (provided as information only)
  - a. Branch Reports
    - i. Fox River Valley (Luke Siebert) - [FRV Branch Report - January](#)
    - ii. Northwest (Corona Woychik) - [NW Branch Report - January](#)
      - Planning underway for the 2025 Annual Meeting at the La Crosse Center, La Crosse, WI.
      - Looking for a good keynote speaker.
    - iii. Southeast (Caleb Manske) - [SE Branch Report - January](#)
      - 2024 Annual Meeting Financials are done. Made a profit of \$34.44
      - The SE Branch had \$1500 accidentally sent to their paypal instead of the SW Branch. Aaron Schramm will reach out to return the funds.
    - iv. Southwest (Ann Thielmann) - [SW Branch Report - January](#)
      - Math Counts, Badger Hockey Game and Spring Tech Conference.
  - b. Conference Committees
    - i. 2025 Spring Technical Conference (Southwest Branch)
    - ii. 2025 Annual Meeting (Northwest)
  - c. Standing Committees
    - i. Awards (TBD)
    - ii. Budget and Finance (Carl Sutter)
    - iii. Wisconsin Infrastructure Advocacy Update (Jennifer Schaff/Ken Mika/Martin Hanson)
    - iv. Membership (Matt Dahlem)
    - v. Nominations (Matt Dahlem)
    - vi. Panel of Directors-at-Large (Matt Dahlem)
    - vii. Public Affairs (Gregory Schroeder)
    - viii. Election (Matt Dahlem)
    - ix. Yearbook (Seth Johnson)
  - d. Technical Committees/Institute Chapters
    - i. Architectural Engineering (AE) Technical Committee (Larry Buechel)
    - ii. Construction Institute Chapter (Brian Udovich)
    - iii. Environmental & Water Resources Institute Chapter (Laura Gerold/Mark Augustine)
    - iv. Geo-Institute Chapter (Emil Bautista)
    - v. Management (Harry Farchmin)
    - vi. Structures (Robert Schumacher)
    - vii. Transportation & Development Institute Chapter (Jaime Hernandez)
  - e. Administrative Management (Core) - [Attachment 5e](#)

6. Schedule Next Meeting/Relevant Dates

Date	Meeting	Time	Location
March 19, 2025	Board Meeting	3:00 – 5:00	Virtual
TBD	Spring Tech Conference		TBD
May 21, 2025	Board Meeting	3:00 – 5:00	Virtual
July 16, 2025	Board Meeting	3:00 – 5:00	Virtual
September 17, 2025	Board Meeting	3:00 – 5:00	Virtual
TBD	Annual Meeting		TBD

7. Motion to Adjourn: Richard Schneider / Second: Corona Woychik / All in Favor Motion Passed.